

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
July 26, 2022**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of June 21, 2022 be approved as read:

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Sudkamp, Hubacek, Ramirez, Nevarez, Liska, Grossi
Motion Carried.

5. MOTION TO GO INTO CLOSED SESSION AT 7:01 P.M.

Motion: Trustee Hubacek
Second: Trustee Liska

6. ROLL CALL

Closed meeting discussed in Presidents Millers Office.

Present: Trustees Liska, Ramirez, Hubacek, Nevarez, Grossi, Sudkamp
Others Present: Village Attorney John Murphey, Administrator Dropka, President Miller,
Clerk McGuffey

Agenda Item # 8 – Update from Village Attorney John Murphy on the status of the FOP Contract.

Action Requested: None, information only.

7. MOTION TO RETURN TO REGULAR SESSION AT 7:12 P.M.

Board returned to Village Hall Board Meeting Room for regular session.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Liska, Ramirez, Hubacek, Grossi, Sudkamp, Nevarez
Motion Carried.

8. REPORTS OF EXPENDITURES – July 1 – July 15, 2022

1.)	Payroll – Full-time/Part-Time/Officials:	\$	100,790.52
2.)	Bills Payable:	\$	<u>313,351.37</u>
3.)	Total Expenditures:	\$	414,141.89

Action Requested: Motion to Approve.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp
Motion Carried.

9. REPORTS OF EXPENDITURES – July 16 – June 31, 2022

1.)	Payroll – Full-time/Part-Time/Officials:	\$	102,570.47
2.)	Bills Payable:	\$	<u>115,365.18</u>
3.)	Total Expenditures:	\$	217,935.65

Action Requested: Motion to Approve.

Motion: Trustee Hubacek
Second: Trustee Ramirez

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Hubacek
Motion Carried.

10. REPORTS OF REVENUES as of June 30, 2022:

Cash Receipts:	\$	147,795.33
Sales Tax:	\$	53,194.08
Home Rule Sales Tax:	\$	39,285.88
Interest:	\$	2,265.45
Local Gas Tax:	\$	<u>40,231.48</u>
Total Revenue:	\$	282,772.22

Action Requested: None, information only.

11. TREASURER’S REPORT for June 2022

Revenues:	\$	278,813.07
Expenditures:	\$	<u>381,903.07</u>
Revenues Exceeds Expenses:	\$	-103,090.00

Action Requested: None, information only.

12. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Administrator Dropka to discuss quotes from Current Technologies for six new computers and three monitors. He is requesting to purchase one (1) computer for Police task force officers to take out on calls, two (2) new computers for the two new squads, two (2) desktops and monitors for the squad room and processing room and one (1) computer and monitor for the Village Clerk/Treasurer at a cost of \$ 17,118.21.

Action Requested: Motion to approve the purchase of 6 computers and 3 monitors at a cost of \$17,118.21 from Current Technologies.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez
Motion Carried.

Agenda Item # 2 - Letter from Administrator Dropka requesting the board to approve a new camera system from Current Technologies in and around the Village Hall. The first phase of the project will cost \$32,850.81 and the second phase will cost \$23,066.75. The total cost for the security cameras will be \$55,917.56 and will include an annual service charge of \$921.00.

Action Requested: Motion to approve a new camera system from Current Technologies in and around the Village Hall. The first phase of the project will cost \$32,850.81 and the second phase will cost \$23,066.75. The total cost for the security cameras will be \$55,917.56 and will include an annual service charge of \$921.00.

Motion: Trustee Sudkamp
Second: Trustee Ramirez

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
Motion Carried.

Agenda Item # 3 – Letter from Administrator Dropka discussing a new business license application for a smoke shop from Mohammad Yaqoob and Mahammad Anis.

Action Requested: Motion to approve a business license application to Mohammad Yaqoob and Mahammad Anis for Extreme Smokes LLC. at 4609 S. Harlem Ave. Unit B.

Failed for lack of a second motion.

Agenda Item # 4 – Letter from Administrator Dropka regarding a pending Business License application from Allan Mendelson to open a new business, Car One Auto Repair & More located on the Forest View Storage and Marina property at 5700 W. 51st Street. He will be leasing one acre from Forest View Storage and Marina and will be parking two large tow trucks on the property and in the garage.

Action Requested: Motion to approve a business license for Car One Auto Repair & More located on the Forest View Storage and Marina property at 5700 W. 51st Street.

Motion: Tabled until next meeting.
Motion Carried.

Agenda Item # 5 - Letter from Administrator Dropka to discuss a quote from CIS RMS systems for the new CAD System and buildout so that we can begin getting work completed for the switchover to Cicero dispatch for December 5, 2022. As mentioned previously the JAG Grant that the Village received for \$111,655 will assist in paying for this, however we will need to front the cost and request a reimbursement from Cook County for this amount which includes the maintenance and support for the next two years. In the third year the annual cost for maintenance and support to CIS will be \$ 5,000. The total cost to add the Forest View Police Department to the CIS RMS system at CERCC is \$84,960.70.

Action Requested: Motion to approve purchasing the CIS RMS system at CERCC.

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi, Sudkamp
Motion Carried.

Agenda Item #6 – Letter from Administrator Dropka discussing the Water Main Improvement project that was approved in January for Hancock to begin designing the project and obtaining the permits for the water main improvement project located in the joint Fee Strip just south of 4617 Clinton and 4624 Kenilworth. We only received one bid from Benchmark Construction Co. Inc for \$218,000 which was over the engineers estimated of \$135,200. The increase is due to higher unit prices for pay items Mobilization (lump sum) and Water Main Connection (Shutdown) and is requesting the board approve the proposal from Benchmark Construction Co. Inc. for \$218,000.00 to move forward with the project.

Action Requested: Motion for the board to approve the proposal from Benchmark Construction Co. Inc. for \$ 218,000.00 to move forward with the project.

Motion: Trustee Sudkamp
Second: Trustee Liska
Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp, Hubacek

Motion Carried.

Agenda Item # 7 – Letter from Superintendent Filec regarding the purchase of a Bobcat L28 small articulated loader. This machine will allow Public Works to clean and maintain village sidewalks during our winter season. He is requesting the board accept the proposal from Atlas Bobcat to not exceed \$59,352 and authorize the superintendent of Public Works to sign the proposal.

Action Requested: Motion to accept the proposal from Atlas Bobcat to not exceed \$59,352 and authorize the superintendent of Public Works to sign the proposal.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez
Motion Carried.

13. APPLICATIONS FOR USE OF THE VILLAGE HALL ART TRECKLER ROOM.

- None

14. APPLICATIONS FOR RESIDENTIAL BUILDING PERMITS

NF22-25 - Eduardo N. Marquez, 4521 S. Clinton Ave. Remove and replace front stairs and landing and reinstall handrails.

NF22-26 – Donna Cheatham, 4520 Wisconsin Ave. Remove old siding, install installation and house wrap and new siding.

NF22-27 – Christina Medina, 4613 Grove Ave. Replace existing driveway gate.

NF22-28 – Brenda Herman, 46047 Maple Ave. Replace 8 windows. No size or structural changes.

NF22-29 – Terry Mamolella, 4540 S. Wenonah Ave. Replace cedar roofing shakes on Gazebo.

NF22-30 – Sue Galanos, 4500 Grove Ave. Replace front bay window.

NF22-27 – Jason Kittle, 4510 S. Oak Park Ave. Install 16-foot swimming pool.

F20-41 – Raymond Petter, 4508 Wenonah Ave. Install Home Generator.

F22-28 - Gary Pohanka, 4500 S. Home Ave. Install a Generac Generator on a 54” x 31” concrete pad.

F22-31 – Dayanil Lopez, 4532 Wisconsin Ave. Installing concrete patio 12-foot x 11-foot = 132 sq foot in front of house and remove bushes for Patio.

- ✓ *A discussion ensued regarding concerns from Trustees on how the building permits are being issued. Administrator Dropka is aware of the concerns and is working with the Building Inspector on updating ordinances and will bring it to the board for discussion.*

Action Requested: None, information only

- ✓ *President Miller wanted to announce before we continued with the meeting that we have a guest in the audience who was our former long-time Police Chief and Public Safety Director Glen David who retired in 2007.*

B.) APPLICATIONS FOR COMMERCIAL BUILDING PERMITS

F22-30 – LRS, 6201 Canal Bank Drive. Demolish existing pipe schedule dry systems and re-install. All work in accordance with NFAP 13 and Local Fire Code.

Action Requested: Motion for the board to approve Commercial Building permit # F22-

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
Motion Carried.

15. REPORTS OF OFFICERS:

A.) Reports from Department Heads

Village Administrator Dropka reported:

- Reported that Village Building Inspector Brniak has been on top of our building permits and code violations and has assisted in streamlining the processes in the village. There has always been a hold up waiting for the endorsement page from the insurance companies. Per the recommendation from Inspector Brniak and a double check with the insurance company we will now omit the endorsement page from our required documents for a building permit and instead add a copy of their State License to the required documents. The required documents for submitting a Building permit will include a signed and dated application, Certificate of Insurance listing Village of Forest View as additional insured, \$10,000 Surety Bond for jobs over \$2,500, State Business License and proposal. In addition, our Building inspector has met with our Fire Inspector and plan to follow up and address issues that may arise with our residents and businesses in regard to code enforcement and building permits.
- Mentioned that on July 3rd, the village placed American Flags on the parkway of every other house in the village after they discovered that afternoon that they did not have enough flags to put in front of every house. We will order more flags next year so that every resident will have a flag.

- Explained that Current Technologies continues to perform tasks to address different issues and deficiencies with our systems.
- Reported that the switchover to Cicero Dispatch will take place on or around December 5, 2022 and vendors have started meeting with our chiefs and getting to know what needs to be implemented. We are planning to discuss an Intergovernmental Agreement with Cicero soon and will present it at the August board meeting for approval. Our Village Attorney has started to prepare an Intergovernmental Agreement for lock up services with the City of Berwyn.
- Discussed that the auditors have been in the office this month looking at our records and will be complete the Annual Audit by September or October.
- The lettering and etching on the doors have been completed with the Village Hall, Police and Fire logos and office hours.
- Stated that he reached out to Lakeshore Recycling to inform them of our next steps and that the village board would like them to move forward with filing for a hearing so we can get that underway since we did not move forward with the sitting ordinance. Lakeshore Recycling would like to come to a Village Board meeting again and present more information on their proposal before filing for a hearing. They have revamped their operations team and would like to highlight more things and present the board with more information that they have.
- Announced that we have set a date for the Village of Forest View's Octoberfest for October 1, 2022. We will start to have committee meetings soon and asked if anyone would like to be on the committee to let him know.
- In conclusion he thanked everyone for all their patience while he was using the Public Works Superintendents car for the past month after his personal car was totaled during the storm on June 13th in the Village Hall parking lot.
- Mentioned to the board that if they are interested in attending the WCMC annual dinner meeting on Friday, September 23 to let him know by this Friday.

Superintendent Public Works Filec reports:

- Reported that Public Works has been busy the last couple of weeks.
- Mentioned that ATS is conducting our annual leak survey for pretty significant problems with valves, hydrants, and water leaks.
- Riccio Construction Company has been out and has remedy problems we had with hydrants valves and water leaks which should help with our water accountability moving forward with our unaccounted water.
- Informed the board that they have an extra fire hydrant in reserve in case of an accident and is needed in an emergency. If the hydrant is not used this year, we will plan to use it on one of the other hydrants that we have problems with.
- Currently working with Hancock to give us an index for our worse parts of our sewer system so we can move forward with the project.
- Reported on the tree trimming project with Bluder's. In the next two weeks they will come out to trim the Locust trees. The heavy trimming will start in October and the trees will be trimmed to a height of 17 feet.
- Reported that they are aware of Flags had been damaged by the winds recently and will be addressing this next week. They plan to take them down to reinforce them and reinstall them.

- The painting of the curbs and stop sign lines will be completed in the next two weeks and will be painted again in the fall.
- Reported that they are obtaining a Tree Grant with Open Lands which is a conservatory in Illinois and is anticipating planting them in Spring of 2023.
- Reported that the Village is looking into updating the village signs.

Chief of Police Stelter reported:

- Announced that recently Officer Clayton and Officer Zarate completed their Field Training School training.
- Reported that the cameras have been installed in the Police squad cars and will be ordering body cameras in the next couple of years.
- Announced that the Temporary Parking pass program has been implemented and that letters went out to the residents affected streets.
- Thanked the board for approving the budget which will assist in updating, improving, and modernizing the police department.

Fire Chief Jones reported:

- Reported the Fire Departments activities for the month of June.
- Remarked that his department conducted 470 hours of training and had six station tours.
- Chief Jones was contacted by Chicago Boy Scout Troop 1439 on a project they were working on to become Eagle Scouts. They were invited to the fire station and built two gear dryers that would have cost between \$5,000 and \$7,000. On Sunday night our Fire Department used them, and Chief commented that they worked very well. Chief Jones stated that he would like to invite the six Boy Scouts into the August Meeting to meet them and take pictures.
- Reported that on Sunday there was a fire at Azteca that was contained to the compactor trailer for approximately 3 ½ hours that had a great deal of smoke but did not have any injuries.
- Reported that the 2003 Ford Expedition the differential was making very loud noise and the estimate to repair the vehicle would be \$2,800. He commented that the value of the 2003 vehicle is \$3,000 and will be putting the vehicle into surplus and start looking for another vehicle.
- Thanked the board for approving the budget and supporting the fire department.

B.) Reports from Village Trustees

- Trustee Ramirez inquired when the exercise machines in the Fitness room would be repaired.
 - ✓ Administrator Dropka replied that repairs to the machines are in the budget that needs to be approved by the board.
- Trustee Grossi advised the board that after his research there would be no liability to the Village if we install speed bumps.

C.) Report from the Village President

- Questioned the Board on how aggressive they would like the Village to move on residents who have not registered their dogs with the Village for dog tags and vehicles stickers when they have cars parked in driveways with expired vehicle stickers. She stated that our Village residents are only charged \$10.00 for vehicle stickers which is less than other towns and the dog tags are only \$1.00 per year. If the \$1.00 dog tag is not purchased by June 30th the dog tag is still \$1.00 and the resident is also charged a \$ 50.00 late fee. Other expired vehicle stickers are also charged a late fee that increases each month.
- ✓ *The board stated that they are all in favor of the Police issuing tickets and stated that the Police will start ticketing the cars in the driveways.*
- ✓ *A trustee inquired about people walking their dogs in the park and that they are not cleaning up after them. The trustee told the person that the dog was not allowed in the park and was told that it was a service dog, but the dog was not wearing a vest and wanted to know what certifications were necessary to be considered a service dog.*
- ✓ *Discussion ensued with residents complaining that there are homes in the village that have vehicles parked on the sidewalks, electric vehicles with electric cords blocking sidewalks and causing residents to walk around the vehicles into the street.*
- ✓ *Resident mentioned that there are cars in the village with old vehicle stickers.*

Appointments/Resignations

- President Miller advised the board that she received notification from Maria Ramirez of her intent to resign from her position as Forest View Fire Pension and Police Pension Fund Trustee.
- President Miller requested the official appointment of David Liska (current Village Board Trustee) as Firefighter Pension Board Trustee for the Village of Forest View. He will be appointed to the Forest View Fire Pension Board effective July 26, 2022 and will be in effect until July 26, 2025.

Action Requested: Motion to appoint David Liska as Firefighter Pension Board Trustee for the Village of Forest View effective July 26, 2022 and will be in effect until July 26, 2025.

Motion: Trustee Ramirez

Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez

Abstain: Trustee Liska

Motion Carried.

- President Miller requested the official appointment of Laura McGuffey (current Village Clerk/Treasurer and Police Pension Treasurer) as Police Pension Board Trustee for the Village of Forest View. She will be appointed to the Forest View Fire Pension Board effective July 26, 2022 and will be in effect until July 26, 2024.

Action Requested: Motion to appoint Laura McGuffey as Police Pension Board Trustee for the Village of Forest View effective July 26, 2022 and will be in effect until July 26, 2024.

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Motion Carried.

16. QUESTIONS FROM THE AUDIENCE

- None

17. Public Comment or Questions

- None

18. MOTION TO GO INTO CLOSED SESSION AT 8:52 P.M.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

19. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

Agenda Item # 9 - Letter from Administrator Dropka to discuss the Non - FOP Employee Salary Ordinance No. 22-17.

Agenda Item # 10 - Letter from Administrator Dropka to discuss the Elected Officials Salary Ordinance No. 22-16.

20. MOTION TO RETURN TO REGULAR SESSION AT 9:05 P.M.

Motion: Trustees Ramirez
Second: Trustee Nevarez

21. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska

22. DEPARTMENTAL CORRESPONDENCE

Agenda Item # 9 - Letter from Administrator Dropka to discuss amending section 1-5-8 of the Forest View Village Code Salary Ordinance No. 22-17. (Covering Non-FOP Employees) effective July 1, 2022.

Action Requested: Motion for the Board to approve amending section 1-5-8 of the Forest View Village Code Salary Ordinance. (Covering Non-FOP Employees) effective July 1, 2022.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Nevarez, Liska, Grossi
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 10 - Letter from Administrator Dropka to discuss the Elected Officials Salary Ordinance No. 22-16. An ordinance amending section 1-5-5(B) of the Forest View Village Code.

Action Requested: Motion to approve Elected Officials Salary Ordinance No. 22-16. An ordinance amending section 1-5-5(B) of the Forest View Village Code.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Hubacek
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 11- Letter from Administrator Dropka to discuss the internal control narratives of the Village and from our annual audit and is requesting the Board to approve increasing the following authorized spending limits for Department Heads for emergency purposes.

Action Requested: Motion to approve increasing the following authorized spending limits for Department Heads for emergency purposes.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Nevarez, Liska, Grossi, Sudkamp, Hubacek, Ramirez
Motion Carried.

Agenda Item # 12 – Letter from Administrator Dropka requesting the Board to approve Ordinance No. 22.18. An Ordinance making appropriations for the General Corporate purposes and for special purposes for the Village of Forest View beginning May 1, 2022 and ending April 30, 2021.

Action requested: Motion to approve Ordinance No. 22.18. An Ordinance making appropriations for the General Corporate purposes and for special purposes for the Village of Forest View beginning May 1, 2022 and ending April 30, 2021.

Motion: Trustee Hubacek
Second: Trustee Liska

Yes: Trustees Liska, Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
Motion Carried.

23. QUESTIONS FROM THE AUDIENCE

- None

24. PUBLIC COMMENT OR QUESTIONS

- None

25. MOTION TO ADJOURN

Motion: Trustee Hubacek
Second: Trustee Ramirez

26. ADJOURNMENT:

To adjourn at 10:04 P.M.

Motion: Trustee
Second: Trustee

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk