

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
FEBRUARY 12, 2019**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Figueroa, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. PRESENTATIONS:

Resident, Jim Sudkamp, inquired why the Village Office was closed on Christmas Eve. Village President Powell responded he made the decision. Next he inquired as to the status of the police contract and asked why the Police Chief and Deputy Chief are included in negotiations. Village President Powell responded that he wasn't able to talk about specifics at this point since contract still under negotiation and that the two police staff members mentioned represent the Village. Village Attorney, John Murphey, advised that the Village President not be included. Lastly, Mr. Sudkamp inquired about police officers having to stop three (3) people a shift. Village President Powell responded he wasn't aware of this, but if citizens breaking a rule/law then they should be stopped.

5. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the special board meeting of January 16, 2019 be approved as read:

Motion: Trustee Grossi
Second: Trustee Miller

Yes: Trustees Grossi, Figueroa, Hubacek, Miller, Stimach
No: None
Abstain: Trustee Kirchgatterer
Motion Carried.

6. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of January 22, 2019 be approved as read:

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Figueroa, Hubacek, Miller, Stimach, Grossi
No: None
Abstain: Trustee Kirchgatterer
Motion Carried.

7. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the January 22, 2019 board meeting in the amount of \$ 92,461.44.

Check # 28848-28858
Voided: None

Motion: Trustee Hubacek
Second: Trustee Figueroa

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Figueroa
No: None
Motion Carried.

- B. To approve the check register from the accounts payable of the January 22, 2019 board meeting in the amount of \$ 61,763.99.

Check # 28859-28887
Voided: None

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Figueroa, Hubacek
No: None
Motion Carried.

8. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 105,710.62. This payroll covers the period from February 1-15, 2019 for regular full-time employees. Also covered is the Officials payroll from February 1-28, 2019 and the part-time payroll from January 16-31, 2019.

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer, Grossi, Figueroa, Hubacek, Miller
No: None
Motion Carried.

- B. To approve the accounts payable as listed in the amount of \$ 64,900.78.

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Kirchgatterer, Grossi, Figueroa, Hubacek, Miller, Stimach
No: None
Motion Carried.

- C. Total Expenditures: \$ 170,611.40

9. REPORTS OF REVENUE – As of January 31, 2019:

Cash Receipts:	\$ 137,088.64
Sales Tax:	\$ 53,001.46
Home Rule Sales Tax:	\$ 27,772.67
Interest (Investments):	\$ 3,210.74
Local Gasoline Tax:	\$ 16,625.16
Total Revenue:	\$ 237,698.67

Action Requested: None, informational only.

10. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 19-04 as it relates to the 9-1-1 Consolidation with the South West Cook County Consolidated Dispatch.

Village Administrator Masciola indicated Ordinance No. 19-04 is an Intergovernmental Agreement between the Village of Justice and the Village of Forest View for them to provide our primary police dispatch and prisoner detention services. The costs are outlined for first three (3) years of Agreement, i.e. \$ 60,000 for first year,

\$ 61,200 for second year, and \$ 62,424 for third year. This Ordinance will part of the entire consolidated packet which will be sent to the State.

To approve Agenda Item # 1 (Ordinance No. 19-04):

Motion: Trustee Stimach
Second: Trustee Kirchgatterer

Trustee Miller inquired what happens after third year and whether any cap. Village Administrator Masciola responded after considerable evaluation this was the best cost/deal option, no cap, and will have to then re-negotiate and evaluate after three (3) years. He also stated there is still no guarantee however that this Plan will be approved by the 9-1-1 State Advisory Board.

Yes: Trustees Grossi, Figueroa, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 19-05 as it relates to prohibiting the parking of certain vehicles in the parkway.

Village Administrator Masciola stated this Ordinance prohibits the parking of specifically the recreational vehicle (RV) on 45th Street and just east of Home Avenue. No recreational vehicle including trailers, motor homes, mini motor homes, travel trailers, truck campers, van campers can be parked on either paved or unpaved parkway in a residential zoning district. He asked the trustees how much time they wished to grant the resident for moving the RV. The trustees agreed to thirty (30) days upon notification. Question was posed whether anyone resides in camper and house; response was doesn't appear anyone living in camper and yes house is occupied.

Village President Powell stated he also would like boats to be prohibited.

A motion was made to amend to add boats to Ordinance No. 19-05.

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Figueroa, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

A motion was made to approve Ordinance No. 19-05 and give resident a thirty (30) day period to remove RV from parkway.

To approve Agenda Item # 2 as specified above (Ordinance No. 19-05):

Motion: Trustee Hubacek
Second: Trustee Figueroa

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Figueroa

No: None

Motion Carried.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola, requesting the approval of Resolution No. R19-01 to authorize the Chief of Police to sign a CAPERS Software License Agreement and a CAPERS Software Maintenance Agreement for a Police Department Records Management System.

Village Administrator Masciola indicated this item relates to the 9-1-1 Consolidation and the need to implement a police records management system. All the other Villages in the South West Cook County Consolidated Dispatch group utilize the CAPERS software program. Currently our Village does not have a records management system so this will be a positive move forward. Piggybacking with the Village of Justice, the software cost is reduced to \$10,000; \$ 5,000/year maintenance agreement starting the second year of the agreement.

To approve Agenda Item # 3 (Resolution No. R19-01):

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Figueroa, Hubacek

No: None

Motion Carried.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola, regarding the approval of Ordinance No. 19-06 to amend Section 3-3-3 to increase the number of Class D Licenses from one (1) to two (2) for the California Auto Sales, Parts and Service reconstruction/renovation project.

Village Administrator Masciola stated this was a request to increase the number of Class D Liquor Licenses from one (1) to two (2) for California Auto Service group. He reminded trustees that back in November 2018, representatives from California Auto Service made a presentation proposing conversion of a portion of their space into packaged goods liquor store and video gaming. In order for them to do, Village would need to increase Class D Liquor licenses by one (1) so they can proceed with application to State, and State has final approval of video gaming issuance. Trustee Grossi questioned how California Auto Service group was given the okay to go ahead without having a liquor license. There was a discrepancy as to whether there was a vote/approved in November 2018. Village Administrator Masciola stated the Board had heard proposal/concept and trustees gave indication to them that they could go forward which would be predicated on them being issued a liquor license. Permit has already been issued for demo and architectural plans in the works.

To approve Agenda Item # 4 (Ordinance No. 19-06):

Motion: Trustee Kirchgatterer
Second: Trustee Stimach

Yes: Trustees Stimach, Kirchgatterer, Miller
No: Trustees Grossi, Hubacek
Abstain: Trustee Figueroa
Motion Carried.

Village President Powell indicated after the meeting he would review the November 2018 Board Meeting Minutes to see what transpired.

Agenda Item # 5 – Letter from Village Administrator, Mark C. Masciola, inquiring if the Village Board desires to intervene in a 2017 property tax assessment appeal received by the Village from Cook County Board of Review for the property located at 5005 S. Nagle Avenue (Azteca Foods, Inc.).

Village Administrator Masciola indicated Azteca property assessment appeal is new this year; Board already previously voted to intervene in Kernerstone property appeal.

To approve Agenda Item # 5 (Resolution No. R19-02):

Motion: Trustee Grossi
Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Figueroa, Hubacek, Miller, Stimach
No: None
Motion Carried.

Agenda Item # 6 – Letter from Village Administrator, Mark C. Masciola, regarding the building permit fee for the Convenience Food and Liquor Store renovation project.

Village Administrator Masciola indicated a building permit was issued on 5/2/17 to the Convenience Store for renovation work pertaining to video gaming. They didn't proceed with the renovation because they hadn't gotten approval from the State Gaming Advisory Board. They just received approval in January 2019 and now wish to proceed with renovation work; however permits are only good for one (1) year period. They are requesting issuance of new building permit and for the fee to be waived since they already paid fee in 5/2/17.

A motion was made to issue new building permit and to waive fee.

To approve Agenda Item # 6 as specified above:

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Grossi, Figueroa, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

Agenda Item # 7 – Letter from Acting Fire Chief, Thomas A. Heller, requesting promotions in the Fire Department.

A) Motion to appoint Interim Deputy Fire Chief Alan Dudek to the Rank of Deputy Fire Chief of Training at a rate of \$ 26.00 per hour.

B) Motion to appoint Shift Commander, EMS Coordinator AJ Airdo to the rank of Deputy Chief of EMS at a rate of \$ 26.00 per hour.

C) Motion to promote Shift Commanders Kiser, Delorenzo, Dowling, Wilk, Bailey, O’Rorke, Juarez and Musil to the rank of line Lieutenant.

Village President Powell recommended Agenda Item # 7 be tabled until next Board Meeting.

A motion was made to table Agenda Item # 7 until next Board Meeting in Executive Session.

Motion: Trustee Miller
Second: Trustee Stimach

Yes: Trustees Figueroa, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

Agenda Item # 8 – Letter from Acting Fire Chief, Thomas A. Heller, requesting the official appointment of Joshua Weller and Thomas Cappello as Part-Time Firefighter/Paramedics to the Forest View Fire Department.

To approve Agenda Item # 8:

Motion: Trustee Miller
Second: Trustee Figueroa

Yes: Trustees Figueroa, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

Agenda Item # 9 - Letter from Acting Fire Chief, Thomas A. Heller, informing the Village Board of the resignation of Part-Time Firefighter/Paramedic, James Morsovillo from the Forest View Fire Department. For Board informational purposes only.

11. CORRESPONDENCE:

Agenda Item # 10 – Letter of recognition from Loyola EMS Office recognizing Forest View Firefighters Christopher Dospoy, James Ciurej and Jeff Bailey for exemplary pre hospital care on a recent call on I-55 for a woman in labor.

Acting Fire Chief, Thomas Heller, stated in November 2018 three (3) of the crew received ambulance call for a woman in labor on I-55. Upon arrival the woman was in active labor and they delivered the baby. Paramedics are trained for this, but this seldom happens and the Village received a letter of recognition from Loyola (formal presentation upcoming) for them going above and beyond. Village also would like to recognize these men for their efforts thus Acting Fire Chief Heller presented Chris and Jeff a Certificate of Appreciation. The other firefighter, James, was on shift tonight so wasn't able to attend. Village President Powell expressed that he found it very important to recognize officers and firefighters for everything they do.

12. APPLICATIONS FOR PERMITS:

- NF19-01 Lesley Kremske, 4552 S. Kenilworth, Replace Kitchen Cabinets and Flooring
- F19-02 Kinder Morgan Liquid Terminals, 4811 S. Harlem Avenue, Calumet City Plumbing Co. Butane Blending System Project Supplemental Fire Protection

Action Requested: None, informational only.

13. APPLICATIONS FOR USE OF THE VILLAGE HALL:

Agenda Item # 11 – Clair Pohanka, 4504 Home Avenue, to hold a birthday party on Saturday, April 6, 2019 from 1:00 p.m. to 5:00 p.m.

To approve Agenda Item # 11 and to waive parking restriction (one-half before and after event):

Motion: Trustee Miller
Second: Trustee Grossi

AYES: ALL NAYS: NONE Motion Carried.

14. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1) Village Administrator Masciola stated the Shell Gasoline sign was installed February 1st; they plan on starting renovation project in March.

2) Superintendent of Public Works & Water, Robert Macha, stated that on February 8th there was a water main break at 2:00-2:30 a.m. on 46th Street and Harlem Avenue with an estimated water loss of 200,000 gallons. It was leaking for about a week but weren't able to find it until it surfaced.

Village President expressed appreciation for the excellent job Public Works crew did with snow plowing and salting.

3) Acting Fire Chief, Thomas Heller, stated there were thirty eight (38) calls in January (thirteen (13) in town for fire, service calls, locked out, gas odor); eight (8) ambulance calls. He provided further information on mutual aid calls. He also stated moving forward on the ambulance replacement; has two (2) bids and waiting on all the specs for comparison purposes which he hopes to have for the next Board Meeting. In addition, he met with a mechanic for the maintenance of fire apparatus who will provide service at a lower cost than current mechanic. Lastly, he thanked the Village President and Board for recognizing the firefighter/paramedics for their efforts.

B.) Reports from Village Trustees – None

C.) Report from the Village President

Village President Powell stated that Trustees Kirchgatterer, Miller, and Stimach, along with himself, attended the West Municipal Conference Legislative Breakfast on Saturday which was interesting. One thing learned was there is \$ 236.00 in a fund Forest View can claim so paperwork will be completed on this matter.

Trustee Grossi inquired whether dog licensing was up-to-date. Village Administrator Masciola responded he would look into it. Chief of Police, Gary Wiseman Jr., added one (1) resident was issued two (2) citations for not purchasing required licenses per Village Office records (Village Office Administrative Assistant, LeeAnn Bernbaum).

Village President Powell reiterated appreciation to the firefighters for coming tonight and for all they do.

15. MOTION TO GO INTO CLOSED SESSION AT 7:40 P.M.:

Motion: Trustee Hubacek
Second: Trustee Kirchgatterer

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Figueroa, Hubacek
No: None
Motion Carried.

Agenda Item # 12 – To consider the semi-annual review of Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.

16. MOTION TO RETURN TO REGULAR SESSION AT 7:54 P.M.:

Motion: Trustee Stimach
Second: Trustee Grossi

Yes: Trustees Stimach, Kirchgatterer, Grossi, Figueroa, Hubacek, Miller
No: None
Motion Carried.

Village President Powell stated the Board talked about the previous Closed Session Minutes. A formal motion/vote was taken as to the following action on the respective Closed Session Minutes.

A motion was made to Approve and Not Release Closed Session Minutes of June 26, 2018, July 10, 2018, August 14, 2018, October 23, 2018, November 13, 2018, November 27, 2018, December 4, 2018, December 20, 2018, and January 8, 2019.

Motion: Trustee Grossi
Second: Trustee Figueroa

Yes: Trustees Kirchgatterer, Grossi, Figueroa, Hubacek, Miller, Stimach
No: None
Motion Carried.

17. PUBLIC COMMENT OR QUESTIONS: None

18. ADJOURNMENT:

To adjourn at 7:55 P.M.

Motion: Trustee Grossi
Second: Trustee Stimach

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk