

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
Held Virtually on Zoom Due To COVID-19  
June 23, 2020**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:04 P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Present: Village President Powell, Village Administrator Masciola, Village Clerk Conklin  
Chief Wiseman, Chief Heller, Superintendent O'Donohue  
Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer  
Absent: None

**4. APPROVAL OF PREVIOUS MINUTES:**

That the minutes of the regular board meeting of June 9, 2020 be approved as read:

Motion: Trustee Kirchgatterer  
Second: Trustee Stimach

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi  
No: None  
Motion Carried.

**5. APPROVAL OF PREVIOUS CHECK REGISTER:**

- A. To approve the check register from the payroll of the June 9, 2020 board meeting in the amount of \$ 93,550.40

Check # 30321-30326  
Voided: None

- B. To approve the check register from the accounts payable of the June 9, 2020 board meeting in the amount of \$ 31,107.32

Check # 30327-30351  
Voided: None

Motion: Trustee Kirchgatterer  
Second: Trustee Grossi

Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp  
No: None  
Motion Carried.

**6. REPORTS OF EXPENDITURES:**

- A. To approve the village payroll in the gross amount of \$ 101,799.95. This payroll covers the period from June 16 - June 30, 2020 for regular full-time employees. Also covered is the Officials payroll from June 1 - June 30, 2020 and the part-time payroll from June 1 – June 15, 2020.
- B. To approve the accounts payable as listed in the amount of \$ 52,384.78

Motion: Trustee Kirchgatterer  
Second: Trustee Miller

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek  
No: None  
Motion Carried.

C. Total Expenditures: \$ 154,184.73

**7. DEPARTMENTAL CORRESPONDENCE:**

Agenda Item # 1 – Letter from Chief of Police, Gary Wiseman Jr., regarding the purchase of five (5) Backlit Laptop Keyboards.

Action Requested: Motion to authorize the Chief of Police to purchase five (5) Dell OEM Latitude Rugged 5424 Backlit Laptop Keyboards from Current Technologies in an amount not to exceed \$800.00.

To approve Agenda Item # 1

Motion: Trustee Grossi  
Second: Trustee Kirchgatterer

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller  
No: None  
Motion Carried.

Agenda Item # 2 – Letter from Village President Lawrence Powell regarding the Minimum Requirements for the Hiring of Part-Time Police Officers.

Action Requested: Discussion.

Village President Powell stated that he had a meeting with the FOP representatives and Police Chief Wiseman. A discussion ensued about the checklist presented. Trustees requested a few additions to the list. Procedures were briefly discussed regarding future background checks and what process to follow.

Agenda Item # 3 – Letter from Chief of Police, Gary Wiseman Jr., informing the Village Board of the resignation of Part-Time Police Officer Brian D. Kuratko from the Forest View Police Department.

Action Requested: None, information only.

Agenda Item # 4 – Letter from Village Administrator, Mark C. Masciola and Superintendent of Public Works and Water, Jack O’ Donohue regarding the replacement of the Village Hall driveway apron off of Home Avenue.

Action Requested: Motion to accept the proposal from Davis Concrete Construction Co. for the replacement of the Village Hall driveway apron off of Home Avenue in an amount not to exceed \$3,500.00 and authorize the Village Administrator to execute the proposal documents.

Village Administrator Masciola spoke regarding a quote of \$3,150.00 from Davis Concrete Construction Company for the replacement of the Village Hall driveway apron. Discussion ensued and the Trustees would like to request that three quotes be brought to the Board for comparison. Village President Powell mentioned that Davis Concrete is currently working on the 45<sup>th</sup> Street Reconstruction Project and provided a good price.

To approve Agenda Item # 4

Motion: Trustee Kirchgatterer

Second: Trustee Stimach

Yes: Trustees Kirchgatterer, Stimach

No: Trustees Grossi, Sudkamp, Hubacek, Miller

Motion Not Carried.

## **8. APPLICATIONS FOR PERMITS:**

NF20-13 Carlos Baez, 4603 S. Wenonah Avenue, Reroof House.

NF20-14 Gerardo Meza, 4500 S. Clinton Avenue, Replace Driveway, Four (4) Squares of Public Sidewalk and Driveway Apron.

NF20-15 Diana Aillon, 4611 S. Grove Avenue, Remodel Bathroom.

NF20-16 Kenneth Kratochil, 4527 S. Kenilworth Avenue, Replace Siding- House.

- NF20-17 Claribel Meriscal, 4526 S. Grove Avenue, Reroof and Replace Siding – House.
- NF20-18 Lazaro Cerdan, 4612 S. Maple Avenue, Replace Siding – House.
- F20-17 Jennifer Jakubowski, 4501 S. Grove Avenue, New Deck.
- F20-18 Edgar Hernandez & Gricel Serrano, 4604 S. Oak Park Avenue, New Porch.

Action Requested: None, informational only.

## **9. REPORTS OF OFFICERS:**

### **A.) Reports from Department Heads**

1. Village Administrator Mark Masciola
  - There is a tentative schedule to reopen the Village Hall on Monday, June 29<sup>th</sup> for walk-in service. The first hour will be reserved for our elderly residents. We will require a mask and social distancing.
  - On Monday June 29, 2020 we will deliver the Vehicle Sticker Forms, Dog License Forms and the Water Consumer Confidence Report to individual residences.
  - Discussion ensued regarding the residents being informed of the Vehicle Stickers going on sale.
  - The 45<sup>th</sup> Street Reconstruction Project is progressing. The final asphalt lift will be complete in the next two weeks. The parkway areas are being prepared for sod. A question was asked regarding the concrete removal being replaced by dirt around the telephone pole located at 4500 Wenonah Avenue. Village Administrator Masciola will check into the concrete removal.
2. Superintendent Water & Public Works Jack O'Donohue
  - No news to report at this time.
3. Police Chief Gary Wiseman Jr.
  - Provided Police Reports for June 9 – June 22, 2020
  - Thanked the Board for approving the backlit laptop keyboards.
4. Fire Chief Tom Heller
  - Provided an update on the new engine. The mechanic has completed most of the work with a few minor items left to complete. The stickers and labeling will be completed soon. Our firefighters have been driving the engine. The engine should be ready for the front line by the middle of July.

- An itemized bill for the work on the new fire engine will be distributed to the Board once we have received it from the mechanic.
- Home School PTA had dropped off snacks for the Police and Fire Departments as a thank you for their service. Chief Heller would like to say thank you to Home School and the PTA for their kindness.

**B.) Reports from Village Trustees**

A question was asked regarding who is handling the investigations at the Police Department. Police Chief Wiseman Jr., stated that Detective Ryan Wagner is continuing the investigations for the Police Department.

**C.) Report from the Village President**

Village President Powell did not have anything additional to discuss.

**10. PUBLIC COMMENT OR QUESTIONS:**

- There were no public comments via the drop box or email.
- Village resident Susy Uribe asked if the Village can look into a Facebook Page or a website. Village President Powell stated that the Village is looking into this.

**11.** Village President Powell asked the Trustees if Tuesday June 30<sup>th</sup> would work with their schedules for a Closed Session Meeting.

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer  
 No: None

**12. ADJOURNMENT:**

To adjourn at 7:45 P.M.

Motion: Grossi  
 Second: Miller

Yes: Trustees Grossi, Hubacek, Miller, Stimach, Kirchgatterer  
 No: None

Respectfully submitted,

Joy M. Conklin  
 Village Clerk