

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
POWER OUTAGE 08/11/2020: RESCHEDULED MEETING TO 08/18/2020
August 18, 2020**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Powell at 7:10 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
Absent: None

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of July 28, 2020 be approved as read:

Motion: Trustee Kirchgatterer
Second: Trustee Grossi

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

5. APPROVAL OF PREVIOUS CHECK REGISTER:

- A. To approve the check register from the payroll of the July 28, 2020 board meeting in the amount of \$ 92,819.74

Check # 30446-30452
Voided: None

- B. To approve the check register from the accounts payable of the July 28, 2020 board meeting in the amount of \$ 54,798.59

Check # 30453-30481
Voided: None

Motion: Trustee Kirchgatterer

Second: Trustee Stimach
Yes: Trustees Hubacek, Miller, Stimach, Kirchgatterer, Grossi, Sudkamp
No: None
Motion Carried.

6. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 94,436.52. This payroll covers the period from August 1-15, 2020 for regular full-time employees. Also covered is the Officials payroll from August 1-31, 2020 and the part-time payroll from July 16-31, 2020.
- B. To approve the accounts payable as listed in the amount of \$ 30,200.45.
- C. Total Expenditures: \$ 124,636.97

Motion: Trustee Kirchgatterer
Second: Trustee Hubacek

Yes: Trustees Miller, Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek
No: None
Motion Carried.

7. REPORTS OF REVENUE – As of July 31, 2020:

Cash Receipts:	\$	329,054.94
Sales Tax:	\$	20,300.49
Home Rule Sales Tax:	\$	16,639.50
Interest:	\$	422.17
Local Gas Tax:	\$	<u>16,183.24</u>
Total Revenue:	\$	382,600.34

Action Requested: None, information only.

8. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 – Letter from Village Administrator, Mark C. Masciola regarding a letter of support for the proposed traffic signal at the Fed Ex Freight Distribution Facility.

Action Requested: Motion to authorize the Village President to sign a letter of support to submit to Com Ed for the proposed traffic signal at Central Avenue and 49th Street.

Village Administrator Masciola spoke regarding the proposed traffic signal at Central Avenue and 49th Street. He has been working with FedEx and IDOT regarding the proposed traffic signal. Village Attorney John Murphey and Village Administrator Masciola spoke with the

Attorney for FedEx, John O'Connell. It was suggested that the Village send a letter of support to Com Ed.

To approve Agenda Item # 1

Motion: Trustee Grossi

Second: Trustee Miller

Yes: Trustees Stimach, Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller

No: None

Motion Carried.

Agenda Item # 2 – Letter from Village Administrator, Mark C. Masciola, regarding the property at 4616 S. Grove Avenue.

Action Requested: Discussion.

Village Administrator Masciola spoke regarding 4616 Grove Avenue. The owner of that property, Mr. Dahmer is in the audience. After a discussion between Village President Powell and Village Attorney Murphey, a letter was sent to Mr. Dahmer and he was asked to discontinue multi-family use at the property. A Trustee mentioned that this property was not originally set up as a duplex building. Superintendent O'Donohue stated that the two dwellings were separated by a staircase with two separate doors leading to the basement. Village Attorney Murphey mentioned that the property is zoned R-Single Family Residence. If the residence was built before 1993, it is considered to be Legal Nonconforming Use. Mr. Dahmer stated that the property was sold to him as a two-family unit building. Mr. Dahmer will call Village Administrator Masciola to set up an interior inspection. After the interior inspection, information will be brought back to the Board.

Agenda Item # 3 – Letter from Village Administrator, Mark C. Masciola, regarding residential properties in the Village.

Action Requested: Direction.

Village Administrator Masciola spoke regarding Legal Nonconforming Buildings in the Village. There are several homes that have two or more units that have existed for many years. In addition to those, there are several homes that have been renovated and may have multiple families. Discussion ensued regarding the affidavit letter for water service and additional strategies that could be implemented to help identify home conversions and identify if a home is code compliant. Village Attorney Murphey will obtain tax numbers for the properties discussed. He will request the legal description for these properties from the Title Company. He will also review the definition of "Family" in the Zoning Ordinance.

Agenda Item # 4 – Letter from Superintendent of Public Works and Water, Jack O'Donohue, requesting authorization to plant twelve (12) parkway trees at various locations throughout the Village.

Action Requested: Motion to approve the planting of twelve (12) parkway trees by Brian David's Landscaping in an amount not to exceed \$325.00 per tree or \$3,900.00 and authorize the Superintendent of Public Works and Water to sign the proposal document.

Superintendent of Water & Public Works O'Donohue spoke regarding the request to replant twelve trees in the Village. He discussed a few tree options the residents will be able to choose from. After requesting a few quotes, Brian David's Landscaping offered the best pricing for installation and a one-year guarantee. A Trustee expressed thanks to the Public Works Department for their great work during the storm. The Fire Department also did a great job helping with the storm clean-up.

To approve Agenda Item # 4

Motion: Trustee Hubacek

Second: Trustee Kirchgatterer

Yes: Trustees Kirchgatterer, Grossi, Sudkamp, Hubacek, Miller, Stimach

No: None

Motion Carried.

9. APPLICATIONS FOR PERMITS:

NF20-29 Joann Krejca, 4529 S. Kenilworth Avenue, Reroof House.

F20-27 Carlos Baez Jr., 4603 Wenonah Avenue, New Above Ground Swimming Pool and Underground Electric Line to Pool Filter.

F20-28 D.F. Chase Construction, Old Dominion Freight Line, 5500 W. 47th Street, Dock Expansion Project.

Action Requested: None, informational only.

10. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mark Masciola

- The Old Dominion Dock Expansion Building Permit was issued to D.F. Chase Construction on August 6, 2020. The permit fee was \$37,102. The construction value is \$12.3 million dollars. They are planning to be under roof before the winter.
- The Army Corp of Engineers and MWRD are rehabilitating the Lyons levee on the west side of the Des Plaines River. The top of the berms will be the same height on both sides.

- A second submittal for the commercial development at 4609 & 4615 S. Harlem Avenue was received and reviewed. A Demolition Permit for the two-story building was issued on August 17, 2020.
 - Police Chief Wiseman and Village Administrator Masciola attended the first meeting for the Southwest Cook County consolidated dispatch that was held on August 7, 2020. This is the group for our future 911 calls. The final approval of the ETSB is anticipated on September 15, 2020 by the State. If approved, the transfer over to the new dispatch system will follow in the coming months.
 - On July 31, 2020, the Village received notification that the Grant Application that was submitted under the FEMA Assistance to Firefighters Grants was approved. The Grant is \$98,000 dollars for Self-Contained Breathing Apparatus (SCBA). The Village's share for the SCBA will be approximately \$4,666 dollars.
2. Superintendent Water & Public Works Jack O'Donohue
- On Monday August 10, 2020, a storm came through town at approximately 4:00 p.m. Every block experienced tree damage. One tree completely uprooted. Public Works spent three days cleaning up after the storm. Superintendent O'Donohue thanked the Fire Department Personnel Dan Cortez, Dan Kennedy, Paul Bonk and Eric Willis for their assistance with the storm clean up.
3. Police Chief Gary Wiseman Jr.
- Provided Police Reports for 07-28-20 to 08-10-20
4. Fire Chief Tom Heller
- Provided Fire Department Reports for July.
 - We responded to a call at Avis Car Rental for five vehicles that were burning. A fuel line ruptured in one vehicle causing the fire to spread to the additional vehicles.
 - The Grant was approved for the new air packs. We have met with two vendors to start the process.
 - The new members hired for the Fire Department have all passed their pre-employment physicals and will start training.
 - A Trustee wanted to tell the Fire Department they did a good job during a call involving a gentleman using a backhoe to move mulch. He raised the backhoe up into the Com Ed powerlines. Com Ed was called and the backhoe was de-energized.
 - Discussion ensued regarding shifts at the Fire Department.

B.) Reports from Village Trustees:

A Trustee had a question regarding Public Works checking property for any work being done without a permit. Village President Powell mentioned that Public Works completes a water verification every Saturday. They check Village property after the verification.

A question was asked and discussion ensued regarding removing the Village Treasurers name from the checks and finding a new Treasurer.

A question was asked regarding the flag. Fire Chief Heller stated that the flag is flown at half-staff to honor COVID-19 victims as requested by the governor.

A Trustee mentioned that everyone needs to keep garbage and recycle bins covered and do not feed wildlife to avoid attracting rodents.

11. PUBLIC COMMENT OR QUESTIONS:

A resident from 4621 Grove spoke regarding the need for a website. She mentioned starting a community Facebook page. A trustee mentioned the newsletter and hand deliveries are still very important as many of our residents do not have access to the internet.

12. MOTION TO GO INTO CLOSED SESSION AT 8:02 P.M.:

Agenda Item # 5 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act (Severance Package for Full-Time Radio Operators).

Agenda Item # 6 – To consider employee complaint pursuant to Section 2 (c) (1) of the Open Meetings Act (Police Sergeant Complaint).

Agenda Item # 7 – To consider employee compensation pursuant to Section 2 (c) (1) of the Open Meetings Act (Salary Ordinance).

Motion: Trustee Miller
Second: Trustee Grossi

Yes: Trustees Grossi, Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer
No: None
Motion Carried.

13. MOTION TO RETURN TO REGULAR SESSION AT 9:30 P.M.:

Motion: Trustee Miller
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Miller, Stimach, Kirchgatterer, Grossi
No: None
Motion Carried.

Village President Powell stated that personnel matters were discussed in Closed Session.

14. ADJOURNMENT:

To adjourn at 9:30 P.M.

Motion: Miller
Second: Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Joy M. Conklin
Village Clerk