

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
February 13, 2024**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:04 P.M.

2. PLEDGE OF ALLEGIANCE

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

3. ROLL CALL

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Ramirez, Nevarez, Liska
Absent: Trustee Hubacek

4. APPROVAL OF THE MINUTES

That the minutes of the regular board meeting of January 23, 2024 to be approved as read:

Action Requested: Motion to approve.

Motion: Trustee Ramirez, Grossi, Nevarez, Ramirez
Second: Trustee Grossi

Yes: Trustees Ramirez, Grossi, Nevarez, Ramirez

No: Trustee Sudkamp
Motion Carried.

5. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of February 15, 2024:

1.) Payroll – Full-time / Part-Time / Officials	\$ 108,235.92
2.) Bills Payable	<u>\$ 152,672.28</u>
Total Expenditures:	\$ 260,908.20

Action Requested: Motion to approve.

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Grossi, Liska, Nevarez, Ramirez,
No: Trustee Sudkamp
Motion Carried.

6. REPORTS OF REVENUES AS OF DECEMBER 31, 2023:

Cash Receipts:	\$	340,365.80
Sales Tax:	\$	67,476.22
Home Rule Sales Tax:	\$	38,831.46
Local Gas Tax:	\$	41,027.60
Interest:	\$	<u>18,582.82</u>
Total Revenue:	\$	506,283.90

Action Requested: None, information only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Administrator Dropka requesting the board to approve a consent form from Conduent (our red-light camera company) changing the company name to Modaxo Acquisition, USA and acknowledging that the contract with Conduent / Modaxo remains unchanged.

Action Requested: Motion to approve the consent form from Conduent (our red-light camera company) changing the company name to Modaxo Acquisition, USA and acknowledging that the contract with Conduent / Modaxo remains unchanged.

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Grossi, Liska, Sudkamp, Ramirez, Nevarez
No: None
Motion Carried.

Agenda Item # 2 - Letter from Administrator Dropka is requesting the board to approve the proposal from Selden Fox to provide professional services to the Village of Forest View for the year ending April 30, 2024. They are proposing to conduct the audit of the Village of Forest View's accounts for \$26,000, \$4,000 for the Police Pension Fund, and \$3,000 for the Firefighters Pension Fund to a total \$33,000.

Discussion ensued. Trustee Ramirez asked Administrator Dropka to please address Selden Fox that six months is too long and would like them to not delay the audits. Trustee Nevarez stated that they should give the village a reasonable timeline to complete the audit in the future.

Action Requested: Motion to approve the proposal from Selden Fox to provide professional services to the Village of Forest View for the year ending April 30, 2024.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Nevarez
No: None
Motion Carried.

Agenda Item # 3- Letter from Police Chief seeking approval from requesting the board to approve the Appointment of Maria Guzman as a Full-time Police Officer.

Action Requested: Motion to approve the Appointment of Maria Guzman as a Full-time Police Officer.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Nevarez, Liska
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 4 - Letter from Police Chief seeking approval from the board to approve promoting Officer Jorge Sanchez # 162 to the rank of Corporal Jorge Sanchez.

Action Requested: Motion to approve promoting Officer Jorge Sanchez # 162 to the rank of Corporal Jorge Sanchez.

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Liska, Grossi, Sudkamp
No: None
Motion Carried.

Agenda Item # 5 - Letter from Police Chief seeking approval from the board to hire Patricia Noyola for the position of Part-Time Record Clerk to cover the service hours at the records window.

Action Requested: Motion to approve to hire Patricia Noyola for the position of Part-Time Record Clerk.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Nevarez
No: None
Motion Carried.

Agenda Item # 6 - Letter from Police Chief seeking approval from the board to purchase a new 2024 Ford Explorer ST line Utility AWD from Bredemann Ford in Glenview, IL 60025 at a cost to not exceed \$ 63,000.00.

Action Requested: Motion to approve purchasing a new 2024 Ford Explorer ST line Utility AWD from Bredemann Ford in Glenview, IL 60025 at a cost not exceed \$ 63,000.00.

Motion: Trustee Ramirez
Second: Trustee Grossi

Yes: Trustees Ramriez, Grossi, Sudkamp, Nevarez, Liska
No: None
Motion Carried.

Agenda Item # 7 – Discussion on the installation of speed bumps.

After discussing the pros and cons President Miller was asked to put the request for speed bumps on the next agenda. Superintendent of Public Works Filec stated that he has preliminary information regarding funding down the road and that the village does not need approval from IDOT or Pace to install speed bumps.

Action requested: No action, discussion only.

Agenda Item # 8 - Letter from Administrator Dropka requesting the board's approval to issue a Business License to resident Mr. Antonio Cossio Castillo who resides at 4521 Wisconsin Avenue to run a home office only for his demolition company Subdemo LLC.

Discussion ensued. Trustee Ramirez made the motion, but all other trustees were silent.

Action Requested: Motion to approve issuing a Business License to resident Mr. Antonio Cossio Castillo, who resides at 4521 Wisconsin Avenue, to run a home office only for his demolition company Subdemo LLC.

Motion Failed.

8. APPLICATION FOR COMMERCIAL BUILDING PERMIT:

Agenda Item # 9 - Letter from Administrator Dropka requesting the board’s approval regarding Building Permit F24-05, allowing Daubert Chemical to replace and upgrade their sprinkler system pending FSCI approval.

Administrator Dropka stated that prior to this meeting Daubert Chemical passed the fire and building inspections.

Action Requested: Motion to approve Building Permit F24-05, allowing Daubert Chemical to replace and upgrade their sprinkler system pending FSCI approval.

Motion: Trustee Grossi
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Ramirez, Nevarez, Liska
No: None
Motion Carried.

9. APPLICATION FOR RESIDENTIAL BUILDING PERMITS:

NF24-01 – Lawrence Powell 4552 Grove Ave. Replace drywall, floor tile, sink and toilet in Bathroom on second floor.

F24-01 – Christine Vetro 4521 S Maple Ave. 100A electric service upgrade and install NG Whole house standby generator with ATS.

Action requested: No action, information only.

10. REPORTS OF OFFICERS:

A) REPORTS OF VILLAGE ADMINISTRATOR:

- Reported that Valentines were sent out to all residents in the town.
- Stated he continues to work on the Special Service Area Tax to put in place for the businesses around Central and 47th Street and is looking forward to bringing it to the board meeting in March for approval.
- Commented that scheduled Centennial Committee meetings are making progress.
- Announced that the State of the Village will be held on Thursday March 21, 2024. The format will be similar to last years but will be shortened since we are combining the event with a Centennial presentation. Department Heads will give an annual report of what has been accomplished last year and a quick synopsis of the finances of the village and future plans.
- Commented that we have been tackling the historic document in the village office organizing a lot of items and looks forward to having the bulk of this done by the 21st of March.

B) REPORTS FROM CENTENNIAL PLANNING COMMITTEE CHAIRPERSON:

- Reported that the Village of Forest View has two new logos to commemorate our Centennial one that has the tree on it and one with the Chicago Portage Statue.
- Commented that the Poster Contest flyers were sent out to all residents on 2/5/24 and are available on the website and in the Village Hall. All Poster Contest Entries are due on Monday, March 4th and need to be dropped off at the village office before 5 pm.

Trustee Grossi and a few other residents offered to come in one evening to answer any questions the residents may have on making their posters. Trustee Grossi stated that they can bring ideas and materials they want to use and he will be there to help and advise.

- Announced that the week of Monday March 18th through March 22nd they will be holding a Gallery Week – Walk-A-Thon and will be decorating during the prior week. There will be old photos albums, newspaper articles and we will be putting up display cases for each department. We are inviting all residents, teachers and students from Home School to plan field trips during the week.
- Committee Members Cristina Medina and Midalia Nevarez and taking care of decorations.
- Thursday, March 21st the State of the Village Event will start at 6pm and is shortened to 30 minutes. The Centennial Historical Lecture starting at 6:30 pm. We have invited several Guest Speakers including Retired Forest View Police Chief Glenn David, Retired Stickney Police Chief Mike Holub who is involved with the American Legion, Retired Fire Chief Lester Antos Jr., longtime resident John Marbes, and Glenn Ribichhini, Chicago Portage Artist on the history of the Village.
- Committee Member John Marbes is working on a PowerPoint presentation that will display all the photos and historical items that he has been scanning and gathering that will play during the event.
- We have been putting the photos and news articles in binders per year and will have them available during our historical event. Also putting some of the old documents that will be put on display.
- We have requested quotes for several giveaways such as bags, fans, jar openers and labels and Committee Member Midalia is working on getting t-shirts printed and other items that we will be selling that will have the new logo on it.
- We are planning a Fun Run – Pet Walk for Sunday, May 18th that all residents are invited to attend. Owners will be responsible to cleaning up after their pets. We have invited Home School Cheer leaders and basketball players and hope that they can attend. Morton West Activity director reached out and is interested in participating.
- Centennial Celebration in the Park will be held on Saturday, September 14 and are waiting on contracts for three bands.
- We are planning on a dinner dance at Crystal Sky on Sunday, December 8th which is our actual incorporation date.
- More details will be provided on all the events.

C) REPORTS FROM DEPARTMENT HEADS

Superintendent of Water and Public Works Filec reported:

- Reported that last week they opened bids on the Wenonah Ave Sewer Project and working with the Engineer on a few questions and hope to having a bid to bring to the board at our next meeting to vote on and then start on this in the spring or summer.
- Metropolitan Industries continues to work on the pumphouse and should have the second pump installed by March.
- Working with our Engineer to get Secure Bond and License Companies to perform tank and reservoir inspections.
- Reported that the Salt dome is 97% complete and waiting to drop the electrical line from Com Ed and attached the door.
- Commented that they are working to help with setting up the Centennial party events.

Police Chief Zarate reported:

- Commented that his department did not have any major incidents.
- He is attending biweekly meeting with surrounding towns and the protesting has not had an effect on the village.
- He is waiting on Body Cam and Speed Grants.
- LPR approved the LPR camera.
- The fourth cam will be installed on Harlem soon.

Fire Chief Jones reported:

- Commented that Cinder the Fire House dog is getting bigger.
- The Fire Doors look good.
- Frank stated that the trim will be done soon.
- School zone signs are ready to be picked up.

D.) REPORTS FROM VILLAGE TRUSTEES:

- No Reports

E.) REPORTS FROM THE VILLAGE PRESIDENT:

- No Reports

11. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:

- Resident stated that he sees a lot of cars being stopped and commented that he notices that the surrounding Police Departments are all working together.
- Stated that the Forest View Police Department is doing an excellent job in the village.

12. MOTION TO ADJOURN TO CLOSED SESSION AT 7:50 PM.

Motion: Trustee Nevarez
 Second: Trustee Grossi

Yes: Trustees Nevarez, Grossi, Sudkamp, Ramirez, Liska
No: None
Motion Carried.

16. ROLL CALL

Present: Trustees Nevarez, Grossi, Sudkamp, Ramirez, Liska
Also Present: President Miller, Administrator Dropka, Clerk McGuffey
Absent: Trustee Hubacek

17. PURPOSE OF THE MEETING

Agenda Item # 10 – To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act. (Discussion only)

18. MOTION TO RETURN TO REGULAR SESSION AT 8:02 PM:

Motion: Trustee Ramirez
Second: Trustee Liska

19. ROLL CALL

Present: Trustees Ramirez, Liska, Grossi, Sudkamp, Nevarez
Absent: Trustee Hubacek

20. MOTION TO ADJOURN:

Motion: Trustee Grossi
Second: Trustee Liska

21. ROLL CALL:

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

22. ADJOURNMENT:

To adjourn at 8:02 P.M.

Respectfully submitted,

Laura D. McGuffey

Village Clerk