

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
December 13, 2022**

BOARD MEETING:

1. CALL TO ORDER

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez, Liska
Absent: NA

➤ *Village President Miller requested a closed session at the beginning of the meeting.*

4. MOTION TO GO INTO CLOSED SESSION AT 7:01 P.M.:

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Ramirez, Sudkamp, Hubacek, Liska, Grossi, Nevarez,
Absent: NA
Motion Carried.

5. ROLL CALL

Present: Trustees Ramirez, Sudkamp, Hubacek, Liska, Grossi, Nevarez
Others Present: President Miller, Administrator Dropka, Clerk McGuffey, Police Chief Stelter

To consider the change of position title of an individual employee pursuant to Section 2 (c) (1) of the Open Meetings Act

➤ Discussion ensued.

6. MOTION TO RETURN TO REGULAR SESSION AT 7:10 P.M.:

Motion: Trustee Ramirez

Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Grossi, Sudkamp, Nevarez, Hubacek

No: NA

Motion Carried.

7. APPROVE MINUTES OF PREVIOUS REGULAR MEETING for Nov. 22, 2022

Action Requested: Motion to approve

Motion: Trustee Sudkamp

Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Grossi, Hubacek,

Abstain: Trustee Liska and Ramirez

Motion Carried.

8. REPORTS OF EXPENDITURES

1.) Payroll – Full-time/Part-Time/Officials:	\$	121,348.09
2.) Bills Payable:	\$	<u>327,210.02</u>
3.) Total Expenditures:	\$	448,558.11

Action Requested: Motion to approve

Motion: Trustee Liska

Second: Trustee Ramirez

Yes: Trustees Liska, Ramirez, Grossi, Sudkamp, Nevarez, Hubacek

No: NA

Motion Carried.

9. REPORT OF REVENUES AS OF NOVEMBER 30, 2022

Cash Receipts:	\$	257,877.19
Sales Tax:	\$	86,581.44
Home Rule Sales Tax:	\$	43,970.27
Interest:	\$	8,408.80
Local Gas Tax:	\$	<u>43,970.80</u>
Total Revenue:	\$	440,808.50

Action Requested: None, information only.

10. DEPARTMENTAL CORRESPONDENCE

Agenda Item # 1 - Letter from Administrator Dropka regarding Fiscal Year 2022 Annual Audit and will review Annual Financial Report for the year ending April 30, 2022 received from Selden Fox.

Action Requested: Motion to approve 2022 Annual Audit from Selden Fox.

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Grossi, Liska, Sudkamp, Hubacek, Ramirez, Nevarez
No: NA
Motion Carried.

Agenda Item # 2 - Letter from Administrator Dropka to discuss the Annual Tax Levy and requesting the Board approve Ordinance No. 22-35 authorizing the Levy, Assessment, and Collection of taxes for the 2022 tax year, and Resolution R22-13 directing the Cook County Clerk to reduce the amount added to the Village's Tax Levy for Loss and Cost.

Action Requested: Motion to approve Ordinance No. 22-35 authorizing the Levy, Assessment, and Collection of taxes for the 2022 tax year, and Resolution R22-13 directing the Cook County Clerk to reduce the amount added to the Village's Tax Levy for Loss and Cost.

Motion: Trustee Ramirez
Second: Trustee Liska

Yes: Trustees Ramirez, Liska, Nevarez, President Miller
No: Trustees Grossi, Sudkamp, Hubacek
Motion Carried.

Agenda Item # 3 - Letter from Administrator Dropka to discuss the renewal rates for employee insurance. He is requesting approval from the Board to renew the Village employee's health insurance coverage with Blue Cross/Blue Shield and include an additional PPO Plan option for the Calendar year 2023.

Action Requested: Motion to renew the Employee Health Insurance Plan with Blue/Cross/Blue Shield for Calendar year 2023 and authorize the Village Administrator to execute the renewal application.

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Liska, Sudkamp, Hubacek, Ramirez
No: NA
Motion Carried.

Agenda Item # 4 - Letter from Building Commissioner Josh Brniak to discuss Ordinance No. 22-34, amending Section 8-1-4 regarding "Other Work Performed on a Right of Way." This ordinance will provide the Village with protection of village "right of way" property by requesting a performance guarantee deposit. This deposit would be required for any work or improvements that may be performed to any "right of way" village property and ensure all village standards are met.

Action Requested: Motion for the Village Board to approve Ordinance No. 22-34 amending Section 8-1-4 regarding "Other Work Performed on a Right of Way."

Motion: Trustee Grossi
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Sudkamp, Ramirez, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 5 - Letter from Administrator Dropka requesting Board to approve Resolution No. R22-12 a resolution for CERCCC, designating him as a representative for the Village of Forest View in connection with the Consolidated Emergency Response Center of Cook County Joint 9-1-1 Authority. He is requesting the Board approve Resolution No. R22-12.

Action Requested: Motion to approve Resolution No. R22-12 a resolution for CERCCC, designating him as a representative for the Village of Forest View in connection with the Consolidated Emergency Response Center of Cook County Joint 9-1-1 Authority. He is requesting the Board approve Resolution No. R22-12.

Motion: Trustee Grossi
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Sudkamp, Hubacek, Ramirez, Liska
No: NA
Motion Carried.

Agenda Item # 6 – Letter from Superintendent of Water & Public Works to discuss secured pricing received from National Power Rodding Corp. to inspect, and temporarily pump out the tunnel shaft that is located underneath the I&M Canal. This is needed to help the Village of Forest View Access the structural integrity of our tunnel shaft that houses our 12” transmission water main. Included for the Board to review is a quote priced at \$53,500.00 * with an additional \$15,000.00 if the work exceeds 1 week from (NPR) National Power Rodding Corp. In addition to the dewatering/pumping down the tunnel shaft, NPR will also be sending a camera through the tunnel to inspect our encasement. The price reflects the number of crew members needed on site to ensure a safe working environment as someone will physically be in the tunnel encasement once it is fully pumped down, and deemed safe to televise.

Action requested: Motion for Superintendent Filec to approve National Power Rodding Corporations quote at \$53,500.00 *and \$15,000.00 if pumping/dewatering exceeds 1 week.

Motion: Trustee Liska
Second: Trustee Ramirez

Yes: Trustees Liska, Ramirez, Nevarez, Grossi, Sudkamp, Hubacek
No: NA
Motion Carried.

Agenda Item # 7 - Letter from Superintendent of Water & Public Works Filec to discuss pricing received from PG Enlighten to upgrade the village's antiquated lights that currently encompass Village Hall. The new lights have the capability to change color which makes them convenient for Holidays and special occasions. There will be 15 new lights surrounding the village hall and 5 new sconces in front of the fire dept. The cost of installation (running new underground electric, concrete bases for lights, etc.) is a total of \$86,500.00. The cost of lights and sconces comes to \$88,201.80. The total cost of the project is \$174,701.80.

- Discussion ensued regarding the cost of this project. Administrator Dropka stated that this project was budgeted at \$130,000.00. This work was projected to be completed in March/April and would fall into the next fiscal budget which would have been beneficial as it allows the project to be covered within two budgets. The Trustees asked why there was only one bid and going forward would like more bids for these larger projects. Superintendent Filec stated that he requested other bids but did not get any responses from anyone else except Lyons Pinner but that he would go out and try to get more bids and present this project again. In conclusion, he stated that he would get more bids before presenting these types of projects.

Action requested: Motion for Administrator Dropka and Superintendent Filec to approve the quotes for Lyons Pinner Electric and PG Enlighten of \$86,500.00 and \$88,201.8 respectively.

Motion Tabled.

Agenda Item # 8 - Letter from Fire Chief Jones to consider appointing Brian Wittman as a Part-time Firefighter/Paramedic.

Action Requested: Motion to appoint Brian Wittman as a Part-time Firefighter/Paramedic.

Motion: Trustee Grossi
Second: Trustee Ramirez

Yes: Trustees Grossi, Ramirez, Sudkamp, Hubacek, Nevarez, Liska
No: NA
Motion Carried.

Agenda Item # 9 - Letter from Police Chief Stelter requesting approval to promote Officer Kerris Clayton and Kevin Spatz to the rank of Corporal for the Forest View Police Department to begin on January 1, 2023.

Action Requested: Motion to approve promoting Officers Kerris Clayton and Kevin Spatz to the rank of Corporal for the Forest View Police Department to begin on January 1, 2023.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Ramirez, Hubacek, Grossi
No: Trustee Sudkamp
Motion Carried.

Agenda Item # 10 - Administrator Dropka requesting the Board approve the Forest View Board Meeting Schedule for Calendar Year 2023.

Action Requested: Motion to approve the Forest View Board Meeting Schedule for Calendar Year 2023.

- Discussion ensued regarding the board meeting schedules for June, July and August only having one meeting per month and Special Meetings that occurred in 2022. Administrator Dropka stated that going forward if we need to hold a Special Meeting it will be scheduled on the second Tuesday of the month that the regular meeting would have been held.

Motion: Trustee Nevarez
Second: Trustee Liska

Yes: Trustees Nevarez, Liska, Grossi, Ramirez
No: Trustee Sudkamp, Hubacek
Motion Carried.

Agenda Item # 11 - Letter from Administrator Dropka requesting the Board to approve Ordinance No. 22-36 authorizing the sale or disposal of certain surplus personal property that is nonfunctioning and not needed in the firehouse.

Action Requested: Motion to approve Ordinance No. 22-36 authorizing the sale or disposal of certain surplus personal property.

Motion: Trustee Grossi
Second: Trustee Liska

Yes: Trustees Grossi, Liska, Sudkamp, Hubacek, Ramirez, Nevarez
No: NA

Motion Carried.

11. APPLICATIONS FOR USE OF THE VILLAGE HALL

None

12. APPLICATIONS FOR RESIDENTIAL PERMITS

NF22-58 - Adeline Valles De Le Torre, 4524 Wenonah Ave. Replace all existing windows.
NF22-59 – Tim Marcolini, 4523 Clinton Ave. Install new gutters, downspouts, gutter guards, and new fascia capping.
NF22-60 – Albert F. Winkler, 4626 S. Wenonah Ave. Remove and replace the existing fence with 56 linear feet of 6” high vinyl dogwood-style fence. Install lock latch deluxe onto the gate.
NF22-61 – Ken Claiborne (owner) / Renown Property Solutions, Inc. 4511 Grove Ave. Overlay (resurface) existing driveway 800 Square feet.
NF22-62 – Arlene Sopata, 4504 S. Maple Ave. Replace and install a new furnace, air cleaner box, AC condenser, and cased N-Coil and install a new thermostat.
NF22-63 – Louis Horejs, 4522 S. Maple Ave. Rebuild chimney.

Action Requested: None, information only.

13. APPLICATIONS FOR COMMERCIAL PERMITS (Pending Required Documents):

Agenda Item # 12 - Letter from Administrator Dropka requesting the Board’s approval to issue a pending commercial permit once all of the required documents have been received. With only one Board Meeting, we do not want to hold up the commercial work for a month depending on when the required documents are received.

1) SSS Real Estate Management (car wash), 4609-15 S. Harlem Ave. Complete electrical installation of a fire alarm system. * *Pending all required documents.*

Action Requested: Motion to approve issuing a commercial permit to SSS Real Estate Management (Car Wash), to complete the electrical installation of a fire alarm. **Pending required documents are received.*

✓ Administrator Dropka confirmed that all required documents and Commercial Permit No. 22-50 would be issued.

Motion: Trustee Liska
Second: Trustee Nevarez

Yes: Trustees Liska, Nevarez, Ramirez, Hubacek, Sudkamp, Grossi.
No: NA
Motion Carried.

14. REPORTS OF OFFICERS

A.) Reports from Department Heads

Village Administrator Dropka communicated that he spoke with Current Technologies and they plan on installing the cameras at the water tower this week. They are planning on scheduling the Village Hall project that will include installing the server. Current Technologies and Mercury Technologies continue to perform different tasks to address different issues and deficiencies with our systems.

- Informed the Board that he is working on an ordinance to bring to the board in January concerning vehicles blocking the sidewalks.
- Stated that he and Chief Stelter continue to meet with Conduent, the company that the Village hired to install the red-light cameras at 47th Street and Central Ave to meet deadlines and make sure that the project continues on a proper timeline.
- Commented that the project on 47th and Central regarding the village taking over the sanitary and sewer system continues to be ongoing.
- Stated that he and the Village Clerk continue to work on side projects such as cleaning up records and miscellaneous papers projects that tie into other larger projects that need to be taken care of.
- Announced that the Christmas house decorating contest deadline is this Friday. As of the meeting we have three (3) entries compared to seven (7) entries last year. The judging will be similar to the Halloween contest. Totals will be tallied, and the winners will receive a Christmas blanket, a snowman decoration, a \$25.00, \$50.00, or \$50.00 Shell gift card.

Superintendent Filec of Water & Public Works

- Stated that Riccio construction had completed 24 of the 27 sanitary and storm sewer digs. They will restore the topsoil and apply grass seed in early spring to ensure more proper growth.
- Reported that Calumet City plumbing recently started their MXU and water meter installation. As of the meeting, Maple and Wisconsin Avenues and the commercial accounts have been completed. And mentioned that in conjunction with Sensus and the radio water reads the sewer televising Oak Park Avenue will also need to be replaced.
- Explained that on December 4th Ricci on construction fixed a water main break on Canal Bank Road that resulted in over 1,300,000 gallons of water lost and was able to isolate the issue and repair it before it became catastrophic. In addition, Public Works is actively working with multiple companies to update our SCADA system and secure pricing to implement these new control units and telemetry.
- Reported that he and Superintendent Dropka spoke on the phone with MWRD regarding the Village water main running under Canal Bank Road and the potential soil contamination in conjunction with the Kinder Morgan gas line.
- Commented that he is working with Hancock Engineering and Fire Chief Jones on providing alternative fire prevention to the Forest View Marina.
- Reported that the Oak Park Avenue storage lot has been upgraded and includes bins for topsoil and stone storage as well as a permanent salt bin.
- Communicated that Illinois Pump is scheduling to pull the pump located in the north shaft within the next three weeks weather pending to access the condition of the pump.

Police Chief Stelter reported:

- Stated that it had been one week since the switchover to Cicero and everything is going well.
- Reported that they are utilizing the Berwyn lockup and commented on a few arrests that occurred this week.
- Thanked the Board for approving the two new Corporal Positions.

Fire Chief Jones reported:

- Commented that he was very pleased with the switchover to Cicero and that the dispatches are timely receiving calls and calls are being answered.
- Been busy with daily calls.
- Thanked the Board for approving the hire of a Part-time firefighter.

B.) REPORTS FROM VILLAGE BOARD TRUSTEES

- Trustee Liska asked about when the tear-down was scheduled for an outside structure in a resident's backyard. Administrator Dropka explained that Com Ed can't turn the electricity off because of the cold weather.
- Trustee Sudkamp asked about the truck that is blocking the sidewalk.
 - ✓ Administrator Dropka stated that he is working on an Ordinance to bring to the board in January regarding the blocking of sidewalks.
- Trustee Sudkamp asked about the bench in the front of the building.
 - ✓ Discussion ensued
- Trustee Hubacek asked about a resident who had junk in his driveway.
 - ✓ Administrator Dropka stated that Building Commissioner Brniak has been communicating with the resident and would ask him for an update.

C.) REPORTS FROM THE VILLAGE PRESIDENT

None

15. QUESTIONS FROM THE AUDIENCE

None

16. PUBLIC COMMENTS OR QUESTIONS

17. MOTION TO ADJOURN

Motion: Trustee Nevarez
Second: Trustee Ramirez

18. ADJOURNMENT

To adjourn at 8:45 P.M.

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk