

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF FOREST VIEW
VILLAGE HALL – BOARD MEETING ROOM
March 8, 2022**

1. CALL TO ORDER:

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Present: Trustees Grossi, Sudkamp, Hubacek, Ramirez, Nevarez,
Absent: Trustee Liska

4. APPROVAL OF PREVIOUS MINUTES:

That the minutes of the regular board meeting of February 22, 2022, be approved as read:

Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Ramirez, Nevarez, Grossi
Abstain: Trustee Hubacek
No: Trustee Liska
Motion Carried.

5. REPORTS OF EXPENDITURES:

- A. To approve the village payroll in the gross amount of \$ 94,999.65. This payroll covers the period from March 1 through March 15, 2022, for regular full-time employees. Also covered is the Officials payroll from March 1- March 31, 2022, and the part-time payroll from Feb 16 - Feb 28, 2022.
- B. To approve the accounts payable as listed in the amount of \$ 42,013.20
- C. Total Expenditures: \$ 137,012.85

Motion: Trustee Ramirez
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Ramirez, Nevarez, Grossi, Sudkamp

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Absent: Trustee Liska
Motion Carried.

6. REPORTS OF REVENUE – As of February 28, 2022:

Cash Receipts:	\$	343,742.83
Sales Tax:	\$	23,151.04
Home Rule Sales Tax:	\$	15,044.06
Interest (Investments):	\$	95.66
Local Gasoline Tax:	\$	19,808.92*
Total Revenue:	\$	401,842.51

The Local Gas Tax reported is for BP gas only. Shell will post in March 2022.

Action Requested: None, informational only.

7. DEPARTMENTAL CORRESPONDENCE:

Agenda Item # 1 - Letter from Administrator Dropka regarding the Intergovernmental Agreement with Justice Dispatch and Police Lock up with a proposal for an Intergovernmental Agreement between the Village of Justice and Village of Forest View that terminated the IGA effective February 28th. This International Agreement (IGA) for Justice to continue to provide E-9-1-1 and police lock-up services to the Village of Forest View upon payment to Justice of post-agreement continuation fees pending Forest View's entry into a successor agreement from March 2022 through December 31, 2022.

Action Requested: Motion to approve the Intergovernmental Agreement with Justice Dispatch and Police lock International Agreement (IGA) for Justice to continue to provide E-9-1-1 and police lock-up services to the Village of Forest View upon payment to Justice of post-agreement continuation fees pending Forest View's entry into a successor agreement from March 2022 through December 31, 2022.

To approve Agenda Item # 1

Motion: Trustee Sudkamp

Second: Trustee Ramirez

Yes: Trustee Ramirez, Nevarez, Grossi, Sudkamp, Hubacek

No: NA

Absent: Trustee Liska

Motion Carried.

Agenda Item # 2 – Letter from Administrator Dropka discussing the Wenonah Avenue Sewer Extension Project and the easement application contract agreement for BNSF Railway Company (BNSF) to perform work underneath the railroad tracks at the end of Wenonah Avenue. The project will extend the sewers from 46th and Wenonah to go under the railroad tracks and then

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turn west to connect into Harlem Avenue. This project is similar to the Grove Avenue project done a few years ago to alleviate flooding.

Action Requested: Motion to approve the easement application contract agreement for the Wenonah Avenue Sewer Extension Project for BNSF Railway Company (BNSF) to perform work underneath the railroad tracks at the end of Wenonah Avenue.

To approve Agenda Item # 2
Motion: Trustee Sudkamp
Second: Trustee Hubacek

Yes: Trustee Ramirez, Nevarez, Grossi, Sudkamp, Hubacek
No: NA
Absent: Trustee Liska
Motion Carried.

Agenda Item # 3 – Letter from Administrator Dropka regarding lead water pipes, new reporting requirements and solutions in the form of opportunities that the Village can look into regarding funding the issues. All municipalities must produce a plan on how we will replace the lead water pipes by 2027. Later in the spring we will work with Hancock Engineering to confirm where the existing lead water lines are located. He is requesting to get the Project Plan approved and make it onto the Intended Funding List (IFL). The proposed Engineering Fee for preparing and submitting the Funding Nomination Form (FNF) and Project Plan is \$ 10,570. Once the project is on the Intended Funding List (IFL) or the Bypass List in 2023 and the amount of principal forgiveness has been determined, the Village could decide whether or not to continue with the application process. The proposed Engineering Fee for preparing and submitting the application is \$14,150.

Action Requested: Motion to approve the proposed Engineering Fee for preparing and submitting the Funding Nomination Form (FNF) and Project Plan is \$10,570 to Hancock Engineering and for preparing and submitting the application is \$14,150 to Hancock Engineering.

To approve Agenda Item # 3

Motion: Trustee Ramirez
Second: Trustee Nevarez

Yes: Trustee Grossi, Sudkamp, Hubacek, Ramirez, Nevarez
No: NA
Absent: Trustee Liska
Motion Carried.

Agenda Item # 4 – Letter from Administrator Dropka to discuss three proposals from Air Comfort regarding the HVAC system, Exhaust Fan Replacement, and Thermostat replacement along with the manufacturers savings comparisons for both units and that by being pro-active we

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can remove money out of next year's budget because it will take that long to complete this project. The proposals from Air Comfort to remove, dispose and perform the replacement of two (2) Carrier Packages Heating and Cooling Units (15-ton unit and 18-ton unit) for the Village Hall is \$68,980.00, remove, dispose, and install ten (10) Cook Exhaust Fans for \$25,961.00 and remove, dispose, and install four (4) Honeywell digital thermostats for \$4,865.00.

Action Requested: Motion to approve the proposals from Air Comfort to remove, dispose and perform the replacement of two (2) Carrier Packages Heating and Cooling Units (15-ton unit and 18-ton unit) for the Village Hall is \$68,980.00, remove, dispose and install ten (10) Cook Exhaust Fans for \$25,961.00 and remove, dispose, and install four (4) Honeywell digital thermostats for \$4,865.00.

To approve Agenda Item # 4

Motion: Trustee Ramirez

Second: Trustee Sudkamp

Yes: Trustee Sudkamp, Hubacek, Ramirez, Nevarez, Grossi

No: NA

Absent: Trustee Liska

Motion Carried.

8. APPLICATIONS FOR USE OF THE VILLAGE HALL:

None

9. APPLICATIONS FOR RESIDENTIAL PERMITS:

NF-22-03 Ivan Chavez, 4528 Grove Ave. Remodeling an 8-foot by 5-foot bathroom, removing and installing walk in shower. Removing and replacing spackled walls and installing drywall and tile.

NF22-04 Carlos Acosta, 4551 Grove Ave. Remove old wood paneling walls and 12-inch x 12-inch ceiling tile on first floor bedroom/den and replace with 5/8 inch by 8-foot drywall.

NF22-05 Jose Fuentes, 4617 Wisconsin Ave. Replacing 6-foot wood fence.

F22-05 Javier Rodriguez, 4536 S. Oak Park Ave. Replace and install new electrical panel, new electrical outlets, and light switches throughout house. Install additional lights and outlets in the basement. Separating the lines to the furnace, A/C washer and dryer. Replacing plumbing throughout house, removing galvanized pipe, and installing cooper pipes. In Bathroom install tile, new vanity, remove and install new bathtub. Install new cabinets and flooring in the Kitchen and Dining room. Is planning to remove the wall that divides the kitchen and dining room to create an open concept in the kitchen and dining room if possible.

Discussion ensued with the Board and Superintendent of Public Works/Building Commissioner ODonohue that inspections done by an outside contractor need to be submitted with the permit application and Building Commission ODonohue will conduct inspections before issuing a permit and will do a final inspection after the job is completed before closing the permit.

F22-06 Jose Fuentes, 4617 Wisconsin Ave. Install Pergola approximately 20 Feet x 10 Feet and install pavers.

Action Requested: None, information only.

10. APPLICATIONS FOR COMMERCIAL PERMITS:

F 22-04 Village of Forest View, 6726 51st Street, Tower Scope of Work:
Decommissioning/Deconstruction of a Wireless Site that includes removal of obsolete Antennas, Equipment, Mounts and Cabinets only to be completed by Velex.

Action Requested Motion for the board to approve Commercial Building permit # FF22-04. Tower Scope of Work:
Decommissioning/Deconstruction of a Wireless Site that includes removal of obsolete Antennas, Equipment, Mounts and Cabinets only to be completed by Velex.

Motion: Trustee Ramirez

Second: Trustee Sudkamp

Yes: Trustee Hubacek, Ramirez, Nevarez, Grossi, Sudkamp

No: NA

Absent: Trustee Liska

Motion Carried.

11. REPORTS OF OFFICERS:

A.) Reports from Department Heads

1. Village Administrator Mike Dropka:

- Communicated to the board that he would like to have a Special Meeting on Tuesday March 15th at 6:30 p.m. and asked the board to let him know if they will be able to attend. He distributed a memo from the Village Attorney Murphey who will be present at the meeting regarding Lakeshore Recycling and is putting together the agenda items concerning FedEx and the annexation of the corner of 49th and Central. He reminded the board that there will be Public Hearing on this matter on Monday, March 14th. The Special Meeting will be to follow-up and the board will take actions needed and may include a few other agenda items for the Special Meeting.
- Reported to the board that the televising and cleaning of sewer, sanitary, and water lines that started on January 12 have been completed in the residential section. The project will

be moving over to 51st and 47th streets and he will be providing the bills for this project at the next meeting to be approved.

- Reported that we were not accepted into WC3 for dispatching services. Both the Board of Directors and the Operations Board which is comprised of the Fire and Police Chiefs of Riverside, Brookfield, and North Riverside did not vote in favor of our application. Chief Stelter and himself will further investigate our options and withdrawing from Justice and will provide more information in the closed session.
- Reminded the board the State of the Village will be held on Thursday, March 31, 2022. He asked everyone to please spread the word to their neighbors and is requesting that residents RSVP, so we have enough refreshments.

2. Superintendent of Public Works/Building Commissioner Jack ODonohue:

- Informed the board that he went with the Fire Inspector Rick Musil to visit 5240 W. 47th Street this week to meet with the owner of the building and look at the location to see if any of the companies at this location are operating without a valid business license. They were able to verify several occupants with licenses but there were a couple of other contacts that they were not able to reach. He informed the Board that Office Manager Vogt was able to get a hold of the building owner and is in the process of obtaining all needed information such as exactly who is operating out of that facility.
- On March 3rd, CCSI the company cleaning our sewers came across an unmarked pit for a ComEd fiber optic line at the entrance to the Forest View Park on 46th street. ComEd states that it is an ongoing project that the contractor should have secured the pit. Superintendent ODonohue displayed pictures to the board which showed that the grass had already grown in and covered the hole. The Forest View Public Works Department covered and secured the pit. ComEd stated that their contractor went back and covered the pit. We will provide more information as it becomes available.
- The Village had a minor snow event the other day. It was light enough and stayed warm enough that we did not need to clear the streets.

3. Police Chief Stelter:

- Chief Stelter communicated to the board that it has been a great two weeks since he took this position. He has had a chance to meet the Officers in his department and was excited to talk to them about changes, and improvements moving forward.
- Reported that during the last two weeks he conducted a department wide meeting in the boardroom to introduce himself and talk with the officers laying out plans on what his expectations are and asked the officers if they had any questions for him. The meet and greet lasted about an hour and a half. At the meeting he gave everyone a sheet with about six questions on it and wants them to look at the questions and in the next month or two he will meet with the officers one-on-one to sit down and have a confidential one-on-one talks with them going over the questions and if they have any questions for him or want to talk about anything it would be confidential. He states this will give him a good idea on where they stand as a department, and he is looking forward to the one-on-one meetings.
- He reported that he attended a couple of dispatch meetings with Administrator Dropka and noticed a few issues that came up. There is a Training Board issue with one of the officers that we are getting cleared up so the officer can be certified and continue to work here.

- Met with Administrator Dropka the other day to go over immediate needs and needs for down the road and what the procedures are for doing certain things.
- He is reviewing the current office files and stated that the office has lots of ancient files. He stated that the Time off records go back to 1994.
- He stated that everything is going well, that the officers are doing well and that in his interview with the officers he told them that he expects them to do their jobs and that he is here for them. He mentioned that he has the experience to mentor them and bring them along, guide them and he told the officers that his door is always open.
- Informed the board that two vehicles will be sold as surplus once an ordinance is approved.

Administrator Dropka declared the vehicles as surplus and that he is preparing an ordinance that will need to be approve before we can. Once the ordinance is approved the is approved the vehicles will be offered to residents to purchase.

- Stated that the crash bar and roof lights will be removed from the Ford Expedition vehicle and will be used a regular vehicle for investigations.
- Commented that we are in good standing with MCAT and assigned two officers to work with them.

Discussion ensued between a trustee and the Chief regarding his recommendations. President Miller informed the board that any comments regarding personnel needs to be conducted in closed session.

- Chief Stelter requested the board’s approval to look into purchasing one more used vehicle with no more than 40k miles to be used by the Chief while working and would also be available as a second car if an officer needed it for training, surveillance, etc.

4. Fire Chief Jones:

- Informed the board that Sonny Scardina has giving his position as a paramedic.
- Reported that he is in the process of finalizing the dates in April for the three live burns training that is a division wide drill. We will be sending our employees to the training at the Woodridge Burn tower. The training is conducted by our staff and there will be an afternoon and evening session on Saturday.
- Informed the board that he is preparing his Fire Department activity report for next meeting.
- His staff is getting ready for the March 31st State of the Village Address.

B.) Reports from Village Trustees

C.) Report from the Village President

President Miller mentioned that State of the Village Meeting is Thursday March 31st at 6:30 p.m. and requested that all Village employees including Police, Fire, and Public Works join in the celebration and attend the meeting to meet and greet our Village residents.

12. Questions from the Audience.

13. Public Comment or Questions.

14. MOTION TO GO INTO CLOSED SESSION AT 7:25 P.M.:

Motion: Trustee Sudkamp
Second: Trustee Nevarez

Yes: Trustees Ramirez, Nevarez, Grossi, Sudkamp, Hubacek
No: None
Absent: Trustee Liska
Motion Carried.

Agenda # 5 - To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

15. MOTION TO RETURN TO REGULAR SESSION AT 8:08 P.M.:

Agenda # 5- To consider individual employee personnel matter, pursuant to Section 2 (c) (1) of the Open Meetings Act.

Action Requested: Motion to approve Agenda item # 5 discussed in Closed Session.

To approve Agenda Item # 5

Motion: Trustee Nevarez
Second: Trustee Ramirez

Yes: Trustees Nevarez, Grossi, Sudkamp, Hubacek, Ramirez,
No: None
Absent: Trustee Liska
Motion Carried.

16. ADJOURNMENT:

To adjourn at 8:09 P.M.

Motion: Trustee Sudkamp
Second: Trustee Hubacek

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey
Village Clerk

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