

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF FOREST VIEW  
August 22, 2023**

**1. CALL TO ORDER:**

The regular board meeting of the Village of Forest View was called to order by Village President Miller at 7:04 P.M.

**2. PLEDGE OF ALLEGIANCE**

President Miller led the Board Trustees and audience in the Pledge of Allegiance.

**3. ROLL CALL**

The Roll Call of Board Trustees by Clerk McGuffey is as follows:

Present: Trustees Grossi, Sudkamp, Hubacek, Nevarez  
Absent: Trustees Ramirez, Liska

**4. SWEARING IN CEREMONY**

*Sargent Bianel Zarate was sworn in as Police Chief by Village Clerk McGuffey. Family, friends, and residents were present to congratulate and take photos.*

**5. APPROVAL OF MINUTES**

That the minutes of the regular board meeting of July 25, 2023, to be approved as read:

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Nevarez  
No: None  
Motion Carried.

**5. APPROVAL OF MINUTES**

That the minutes of the regular board meeting of August 1, 2023, to be approved as read:

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Nevarez  
No: None  
Motion Carried.

## 6. REPORTS OF EXPENDITURES

To approve the village payroll and accounts payable expenditures as of August 15, 2023:

1.) Payroll - FT/PT/Officials	\$ 118,311.15
3.) Bills Payable	<u>\$ 382,439.40</u>
5.) Total Expenditures:	\$ 500,750.55

Action Requested: Motion to approve.

Motion: Trustee Hubacek  
Second: Trustee Sudkamp

Yes: Trustees Hubacek, Sudkamp, Nevarez, Grossi  
No: None  
Motion Carried.

## 7. REPORTS OF REVENUES AS OF JULY 31, 2023

Cash Receipts:	\$ 524,674.96
Sales Tax:	\$ 51,147.20
Home Rule Sales Tax:	\$ 41,569.89
Local Gas Tax:	\$ 43,470.32
Interest:	<u>\$ 16,606.67</u>
Total Revenue:	\$ 677,469.04

Action Requested: None, informational only.

## 8. TREASURERS REPORT FOR JULY 2023

Revenues:	\$ 677,163.90
Expenses:	<u>\$ 413,207.01</u>
Exceeds Expenses:	\$ 263,956.89

Action Requested: None, informational only.

## 9. DEPARTMENTAL CORRESPONDENCE

**Agenda Item # 1** – Letter from Village Administrator Dropka to discuss a resolution and an intergovernmental agreements for the Wenonah Storm Sewer Project with MWRD that will extend the sewers from 46<sup>th</sup> and Wenonah to go under the railroad tracks and then turn west to connect into Harlem Avenue and;

A) Requesting the board approve Resolution No. 23-13, supplementing the Intergovernmental Agreement (IGA) with the Metropolitan Water Reclamation District (MWRD) of Greater Chicago for the design, construction, operation, and maintenance of the Wenonah Avenue Basin Flood Relief Improvements.

**Action Requested:** Motion to approve Resolution No. 23-13, supplementing the Intergovernmental Agreement (IGA) with the Metropolitan Water Reclamation District of Greater Chicago for the design, construction, operation, and maintenance of the Wenonah Avenue Basin Flood Relief Improvements.

Motion: Trustee Nevarez  
Second: Trustee Sudkamp

Yes: Trustees Nevarez, Sudkamp, Grossi, Hubacek  
No: None  
Motion Carried.

B) Requesting the Board approve the Intergovernmental agreement by and between the Village of Forest View and the Metropolitan Water Reclamation District of Greater Chicago for the design, construction, operation, and maintenance of Wenonah Avenue Basin Flood Relief Improvements.

**Action Requested:** Motion to approve the Intergovernmental agreement by and between the Village of Forest View and the Metropolitan Water Reclamation District of Greater Chicago for the design, construction, operation, and maintenance of Wenonah Avenue Basin Flood Relief Improvements.

Motion: Trustee Sudkamp  
Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Hubacek, Nevarez  
No: None  
Motion Carried.

**Agenda Item # 2-** Letter from Superintendent of Water and Public Works Filec to discuss a proposal from M. E. Simpson Co., Inc. to perform hydrant flow/water main capacity testing in the Village at a cost of \$7,050.00.

**Action Requested:** Motion to approve the proposal from M. E. Simpson Co., Inc. to perform hydrant flow/water main capacity testing in the Village at a cost of \$7,050.00.

Motion: Trustee Grossi  
Second: Trustee Hubacek

Yes: Trustees Grossi, Hubacek, Sudkamp, Nevarez  
No: None  
Motion Carried.

**Agenda Item # 3** - Letter from Superintendent of Water and Public Works Filec to discuss the Oktoberfest rental services and is requesting the Board approve the proposals from Marquee Event Rentals for the tents, stage, and interior lighting and Affordable the tables, chairs, and cocktail table rentals for the Village of Forest View’s third annual Oktoberfest at a cost not to exceed \$16,000.00.

**Action Requested:** Motion to approve the proposals from Marquee Event Rentals for the tents, stage, and interior lighting and Affordable the tables, chairs, and cocktail table rentals for the Village of Forest View’s third annual Oktoberfest at a cost not to exceed \$16,000.00.

Motion: Trustee Grossi  
Second: Trustee Nevarez

Yes: Trustees Grossi, Nevarez, Sudkamp, Hubacek  
No: None  
Motion Carried.

**Agenda Item # 4** - Letter from Village Administrator Dropka to request the Board to approve the Village Administrators spending authority to \$5,000 for any items pertaining to the Oktoberfest planning.

**Action Requested:** Motion to approve the Village Administrators spending authority to \$5,000 for any items pertaining to the Oktoberfest planning.

Motion: Trustee Nevarez  
Second: Trustee Grossi

Yes: Trustees Nevarez, Grossi, Sudkamp, Hubacek  
No: None  
Motion Carried.

**Agenda Item # 5**– Letter from Mark Jones, Fire Chief requesting the official appointment of Zachary Marcolini as a Part-Time Fire Inspector.

**Action Requested:** Motion to appoint Zachary Marcolini as a Part-time Fire Inspector.

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustees Grossi, Sudkamp, Hubacek, Nevarez  
No: None  
Motion Carried.

**Agenda Item # 6** – Letter from Fire Chief Jones requesting approval from the Board to replace the carpet in the Fire House using Empire Today Carpet and Flooring in the amount not to exceed \$6,000.00.

**Agenda Requested:** Motion to approve replacing the carpet in the Fire House using Empire Today Carpet and Flooring in the amount not to exceed \$6,000.00.

Motion: Trustee Sudkamp  
Second: Trustee Hubacek

Yes: Trustees Sudkamp, Hubacek, Nevarez, Grossi  
No: None  
Motion Carried.

**9. APPLICATIONS FOR A BUSINESS LICENSE:**  
None

**10. REQUEST FOR VILLAGE HALL ART TRECKLER ROOM RENTAL:**

**Agenda # 7** - Daniel Davila, 4618 Kenilworth Ave is requesting the Boards approval to rent the Art Treckler Room on Sunday September 17, 2023 for a baby shower from 1:00 pm to 5:00 pm with approximately eighty guests.

**Action Requested:** Motion to approve.

Motion: Trustee Nevarez  
Second: Trustee Sudkamp

Yes: Trustees Nevarez, Sudkamp, Grossi, Hubacek  
No: None  
Motion Carried.

**Agenda # 8** - Lions Club is requesting the Boards approval to rent the Art Treckler room on Sunday, October 29, 2023 from 11:00 am to 4:00 pm and will use the kitchen for preparation to host their Pork Chop Dinner drive thru event from Noon to 3:00 pm.

**Action Requested:** Motion to approve the rental and waive the fee.

Motion: Trustee Nevarez  
Second: Trustee Sudkamp

Yes: Trustees Nevarez, Sudkamp, Grossi, Hubacek  
No: None  
Motion Carried.

## 11. APPLICATIONS FOR COMMERCIAL BUILDING PERMITS:

**Agenda Item # 9** - Letter from Building Commissioner Brniak to discuss the additional late inspection fee that was issued to Azteca Foods after it was discovered that they started construction on a new silo prior on their property prior to submitting a building permit application and is requesting the board approve commercial building permit # F23-16 to Azteca Foods, Inc. 5005 Nagle Ave, Chicago, IL 60638.

*Discussion ensued.*

**Action Requested:** Motion to approve Commercial Building Permit No. F23-16 to Azteca Foods.

Agenda tabled.

## 12. APPLICATIONS FOR RESIDENTIAL BUILDING PERMITS:

F 23-17 - Maria Ramirez 4609 Wisconsin Ave. Installing a new garage door. Placing 20-foot x 10-foot patio in back-yard for patio and 5 feet from driveway.

NF 23-22 – Nick Marcolini 4510 Clinton Ave. Electrical PVC and wire. Replace the underground broken pipe and wire.

Action Requested: None, informational only.

## 13. REPORTS FROM VILLAGE ADMINISTRATOR:

Village Administrator Mike Dropka provided the following details:

- Mentioned that Village Engineer Tomas (Tommy) Brandstedt was made partner with Novotny Engineering and will continue to pursue projects for the Village without any interruptions.
- Communicated that Public Works Team and our Engineer met with Senator Cervantes and Senator Villanueva on August 3<sup>rd</sup> after he invited them to come out and look at the streets which were under construction and commented that both senators gave \$ 100,000 each to help get the project completed.
- Talked about the Azavar project that is nearing completion regarding our Motor Fuel taxes. He stated that the businesses with gas tanks on their properties who are not reselling the gas still owe the village motor fuel tax, even though they are not selling it like a gas station. After months of working on this project he stated that he was happy to report that we are starting to receive some pretty hefty checks coming into the village in the form of back taxes from the businesses that we collecting taxes from.

- Announced that both the Police and Fire Pension Boards met last week and pleased to confirm that unlike most villages and the state who have severe problems with their pension funds, our Police Pension fund is funded at 105% and the Fire Pension fund is funded at 121%.
- The red-light camera project continues to be ongoing.
- Mentioned he continues to meet with Muniweb to finalize details with the website and stated that we are on pace to launch the website at the beginning of September. With this new feature, we will also be able to receive payments in the office via credit card and online.
- Reported a few months ago the board that he met with a business who purchased vacant property at 4801 Central Ave across the street from FedEx on 48<sup>th</sup> and Central. They approached us looking to voluntarily annex into the Village of Forest View. They sent him some further information and will be working with our attorney on this and will bring this to the board for consideration probably at the next meeting. He reminded the board that the companies asking price and offer to annex into the village would hinder the acceptance of their business license.
- Reported that he was contacted by a business who is interested in leasing MWRD land on the other side of the canal that was the old Tropicana site. He explained that these parcels are badly contaminated with benzene which was left when the Tropicana site was demolished and as a result there is a very limited use as to what the land can offer. This business is looking to pave the entire area and use it as a truck parking site similar to the other 2 businesses we currently have. He went on to state that it appears that they will get their lease from MWRD and wanted to put this on the boards radar that they will most likely apply for a business license soon. Additionally, the village has been working with MWRD because of an ongoing issue with our water main located rather close to this property and believe the issues are cause because of the old Tropicana site and is working with our lawyer and engineer to make the case to MWRD to provide some monetary relief for an upcoming project on this.
- Announced that the Oktoberfest Committee has been meeting in preparation for our 3<sup>rd</sup> Annual Oktoberfest on October 7, 2023. The event will be from 1:00 pm to 8:00 pm and all residents are invited and make sure to tell your neighbors to RSVP before September 29<sup>th</sup>. Flyers will be placed in the village hall soon and will be sent out.

#### **14. REPORTS OF OFFICERS:**

##### A.) Reports from Department Heads:

##### Superintendent of Water and Public Works Filec:

- Mentioned that he met with Metropolitan Industrial regarding the Scada upgrade for water main testing that was approved last month and will be putting a plan together.
- Continue to work on getting Grants for the Village infrastructure that includes lead service lines, sewers, electrical.
- Informed the board that both new trucks should be ready by the end of the month.
- Reported that our Engineer recommended holding off on paving the streets until next week when the weather gets cooler.

- Public Works has been in the process of painting curbs.

Police Chief Zarate reported:

- For the month of July 2023, he reported that the Police department issued 79 Traffic State Citations, 19 Parking Tickets, 101 P Traffic (Ordinance) Tickets, 16 Accident (Crash) Reports, 178 Service Calls. There were 11 arrests, 9 misdemeanors, and 2 Felonies.
- Monies generated by the Police Department – \$5,475.00 Total Paid Parking/Ordinance Tickets and 4 Tow Seizures at \$750.00 each for a total of \$3,000.00.

Fire Chief Jones:

- He congratulated Chief Zarate on his new position and stated that the Police and Fire departments are providing service to this community and are working very well together.
- He reported that earlier in the day there was an incident involving 2 unresponsive individuals and that the police department assisted them, and they both survived.
- For the Month of July 2023, the Fire Chief reported that the Fire Department Report. They received a total of 68 calls that included 23 EMS calls, 33 Fire calls, 7 motor vehicle accidents, and 5 other Fire calls for invalid assists / stand by-fill ins. The Fire Department did 8 fire station tours and completed 476 hours of training. He thanked the board for approving the new hire of the inspector position and the new carpeting for the Fire House.
- Thanked the board for hiring the Fire Inspector and for the carpeting.

**B.) REPORTS FROM VILLAGE TRUSTEES:**

- Trustee Sudkamp asked about the bouncy house at Oktoberfest because a lot of residents asked for it. President Miller stated that there was an issue regarding monitoring it. Administrator Dropka stated he will be contacting Affordable to confirm that they will have someone monitoring the equipment and stated that it will not be booked unless they have the manpower to monitor.
- Trustee Grossi asked about the obstacle course. Dawn from the Park District was in the audience and stated that the parents were letting their kids go on them but were not monitoring their children.
- Trustee Nevarez inquired about an obstacle course. Dawn stated that the obstacle course was a problem because there were teens using it and that parents were just sending the little kids into and not monitoring them. There was also an issue with the power and the teens would not get out so we need someone to monitor this and also it was suggested that we would also shorten the time so it would close before the end of the event.
- President Miller stated that she has been communicating with the library and that they are going to provide something for the children for Oktoberfest.
- Trustee Sudkamp asked why an Ordinance was pulled from the meeting that was regarding parking in parkways. President Miller asked resident Jeff Ehresman who was in the audience to address the board. Jeff stated that he did not want to complain and wants to work with the Village. He currently needs his truck with his position for emergency calls 24 hours a day. He asked the board if he could park the truck in his backyard but that he doesn't want to put concrete in his backyard because he is expecting his position at work



to change and then he will not have the truck. There was a comment made that there are other trucks parking in yards which is affecting other properties in the village. Jeff asked again if it is ok to park in the yard for now. Trustee Grossi asked Jeff to come to the next board meeting on September 12<sup>th</sup>. This will give him two weeks to come up with a plan on where and how the truck will be parked.

- Trustee Grossi asked how much the speeding tickets were in the village. Chief Zarate stated they are \$75.00 for local and \$180.00 for state. He mentioned that years ago the board had discussed putting a program together to have signs posted that if you are stopped for speeding near a playground or school zone and doubling the fines and asked if we could do something like that. Administrator Dropka stated that he would look into this.
- Resident Mr. DeVito commented that he had noticed that the Police Department are pulling over a lot of cars and said that they could do this a day long and then suggested that if we had speed bumps the Police would have more time to find felonies.
- Trustee Grossi commented that we would need to look at which speed bumps we get because years ago they tried to use them, and a resident complained that when someone hit the bump it would shake the house. Superintendent Filec stated he would look into this.
- Trustee Nevarez commented that there is a house on 4515 Maple that has a Concrete Business sign displayed in the front yard. She wanted to know if this was legit business in Forest View. Administrator Dropka will look into this.

**C.) REPORTS FROM THE VILLAGE PRESIDENT:**

- None

**15. QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

- None

**16. MOTION TO ADJOURN TO EXECUTIVE SESSION AT 7:59 P.M.**

Motion: Trustee Sudkamp

Second: Trustee Nevarez

Yes: Trustees Sudkamp, Nevarez, Grossi, Hubacek

No:

Motion Carried.

**17. ROLL CALL**

Present: Trustees Sudkamp, Nevarez, Grossi, Hubacek, President Miller, Administrator Dropka, Clerk McGuffey

Absent: NA

**18. PURPOSE OF THE MEETING:**

**Agenda Item # 10** – To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meeting Act. (Police Personnel)

**Agenda Item # 11** – To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meeting Act. (Police Personnel)

**Agenda Item # 12** – Section 2 (c) (21) of the Illinois Open Meeting Act: To review and consider to approve, release, or not release the July 25, 2023 Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

**Agenda Item # 13** – Section 2 (c) (21) of the Illinois Open Meeting Act: To review and consider to approve, release, or not release the August 1, 2023 Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

**19. MOTION TO RETURN TO REGULAR SESSION AT 9:07 P.M.**

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustee Grossi, Sudkamp, Hubacek, Nevarez  
No: NA  
Motion Carried.

**Agenda Item # 10** – To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meeting Act. (Police Personnel)

**Action Requested:** Motion to approve what was discussed in Closed Session Meeting regarding Police Chief Zarate’s benefits since he transitioned from an FOP employee to a non-FOP employee.

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustee Grossi, Sudkamp, Hubacek, Nevarez  
No: NA  
Motion Carried.

**Agenda Item # 11** – To consider individual employee personnel matters, pursuant to Section 2 (c) (1) of the Open Meeting Act. (Police Personnel)

**Action Requested:** Motion to approve what was discussed in Closed Session Meeting promoting Officer Kulaga to the rank of Corporal effective September 1, 2023.

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustee Grossi, Sudkamp, Hubacek, Nevarez  
No: NA  
Motion Carried.

**Agenda Item # 12** – Section 2 (c) (21) of the Illinois Open Meeting Act: To review and consider to approve, release, or not release the *July 25, 2023* Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.

**Action Requested:** Motion to approve and release the *July 25, 2023* Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

Motion: Trustee Grossi  
Second: Trustee Sudkamp

Yes: Trustee Grossi, Sudkamp, Nevarez, Hubacek  
No: NA  
Motion Carried.

**Agenda Item # 13** – Section 2 (c) (21) of the Illinois Open Meeting Act: To review and consider to approve, release, or not release the *August 1, 2023* Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.

**Action Requested:** Motion to approve and not release the *August 1, 2023* Closed Session Minutes pursuant to Section 2 (c) (21) of the Open Meetings Act.

Motion: Trustee Nevarez  
Second: Trustee Grossi

Yes: Trustee Nevarez, Grossi, Sudkamp, Hubacek  
No: NA  
Motion Carried.

**20. ADJOURNMENT:**

To adjourn at 9:10 P.M.

Motion: Trustee Grossi  
Second: Trustee Nevarez

VOICE VOTE: AYES: ALL NAYS: NONE Motion Carried.

Respectfully submitted,

Laura D. McGuffey  
Village Clerk